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County Hall
Rhadyr
Usk
NP15 1GA

Dydd Mawrth, 12 Tachwedd 2019

Notice of meeting

Pwyllgor Ardal Gogledd Sir Fynwy

Dydd Mercher, 20fed Tachwedd, 2019 at 1.00 pm,
Little Mill Village Hall, Berthon Road, Little Mill, NP4 0HJ

AGENDA

Item No	Item	Pages
1.	Ymddiheuriadau am Absenoldeb	
2.	Datganiadau o Fuddiant	
3.	Fforwm Agored i'r Cyhoedd	
4.	Y diweddaraf ynghylch ailddatblygu Hyb y Fenni.	1 - 28
5.	Gwahoddir cynrychiolwyr o Fwrdd Iechyd Prifysgol Aneurin Bevan, Adran Briffyrdd Cyngor Sir Fynwy a Stagecoach i drafod materion Priffyrdd yn Ysbyty Nevill Hall (bysiau'n rhwystro ambiwlansys rhag cael mynediad/gadael oherwydd darpariaeth priffyrdd annigonol).	
6.	Ymgysylltu â Mudiadau yn y Sector Gwirfoddol - Diweddariad llafar gan Marcia Burford o'r Prosiect Llesiant Bad Achub.	
7.	I dderbyn trosolwg o'r gefnogaeth y mae Mind Sir Fynwy yn darparu ar gyfer y gymuned leol.	29 - 32
8.	Adroddiad cynnydd gan Dîm y Fenni.	33 - 36
9.	Y newyddion diweddaraf gan y Cynghorydd Sirol S. Woodhouse ynglŷn â'r cynnydd mewn perthynas â'r Grŵp Trafnidiaeth Strategol.	
10.	Diweddariad gan Bwyllgor Cyswllt Gogledd Sir Fynwy.	37 - 38
11.	Cadarnhau cofnodion y cyfarfod blaenorol	39 - 44
12.	Er gwybodaeth:	

12.1.	Rhaglen Waith Craffu Sir Fynwy.	45 - 54
12.2.	Blaen-raglen Waith Busnes y Cyngor a'r Cabinet	55 - 60
13.	Rhaglen Waith Pwyllgor Ardal Gogledd Sir Fynwy	61 - 62
14.	Y Cyfarfod Nesaf: Dydd Mercher 22ain Ionawr 2020 am 1.00pm.	

Paul Matthews

Prif Weithredwr

MONMOUTHSHIRE COUNTY COUNCIL
CYNGOR SIR FYNWY

THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

County Councillors:	M.Groucutt
	R. Harris
	G. Howard
	S. Howarth
	D. Jones
	S.B. Jones
	S. Jones
	P. Jordan
	M.Lane
	M. Powell
	J.Pratt
	T.Thomas
	K. Williams
	S. Woodhouse

Town / Community Council representatives:

Abergavenny Town Council	-	Councillor T. Konieczny
Crucorney Community Council	-	Vacancy
Goetre Fawr Community Council	-	Councillor O. Dodd
Grosmont Community Council	-	Vacancy
Llanarth Community Council	-	Vacancy
Llanelly Community Council	-	Councillor G. Nelmes
Llanfoist Fawr Community Council	-	Councillor J. Webster
Llanover Community Council	-	Councillor G. Thomas
Llantilio Pertholey Community Council	-	Councillor M. Skinner

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Welsh Language

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Aims and Values of Monmouthshire County Council

Our purpose

Building Sustainable and Resilient Communities

Objectives we are working towards

- Giving people the best possible start in life
- A thriving and connected county
- Maximise the Potential of the natural and built environment
- Lifelong well-being
- A future focused council

Our Values

Openness. We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

Fairness. We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

Flexibility. We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

Teamwork. We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.

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Abergavenny Hub Redevelopment

Report for Bryn Y Cwm Area Committee 20/11/19

Introduction

The redevelopment of the Town hall includes modernising the One Stop Shop and Gwent Police provision on the ground floor, a new theatre box office and foyer area on the ground floor, a full remodel of the first floor to create an open plan library area with a mezzanine extension, community meeting rooms and mayors parlour. The tower will also house a new lift that provides greater accessibility to all levels in the building.

The designs have been developed by our appointed architects GWP, who specialise in Heritage Buildings, in conjunction with CADW and our key stakeholders.

A recent development has been that the Tourist Information Centre will be joining us in the building from 11th November. The team on site are very much looking forward to working alongside the Tourist Information Centre and believe that having all these services all together on one site will be beneficial to the community.

Progress

The building programme has come across some challenges over the past few months but so far we have achieved:

- All demolition through walls has been completed in the basement, first floor and ground floor theatre area
- Mechanical & Electrical first fix is currently being undertaken in the basement, ground floor theatre area and first floor
- New plastering has been completed in all active areas
- Lime plastering on old walls is in progress
- Painting has been started in walls in the ground floor theatre area
- The lift pit has been dug and is currently being filled for underpinning
- Steelwork has started and is progressing for the mezzanine

The next phase of work will be the One Stop Shop, Gwent Police and Tourist Information Centre moving into the ground floor theatre area to be able to start work in the ground floor One Stop Shop/Police area.

The projected finishing date for the overall programme is currently March 2020.

Challenges

We are now over half way into the project and working in a beautiful but very old building has proved challenging at times. Although surveys are undertaken before the start of the project, without pulling down walls completely or digging up whole

floors it is impossible to get a full view of the elements you are working with. This has been a challenge when piling for the steel mezzanine frame, it was initially planned that we would need to dig to 15 meters following ground surveys. On site it became apparent that we would need to dig 30 meters in some areas as the ground was not consistent throughout the area.

We have also had challenges with demolition of walls, the building was very well built in its day and some walls are 1m thick with solid rock in the middle of two stone 'skins'. This has taken time to break through safely, with as little impact on building use as possible.

Despite the challenges, the building will benefit from this renovation as current systems such as ICT are old and will be fully refreshed. It will allow use of space to be maximised and will encourage more users and members of the community to visit.

Furniture

Please see the attached draft furniture schedule. We will be using Sell 2 Wales to tender furniture over the next few weeks.



Abergavenny Hub

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Furniture Proposals

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First Issue Date: 30.10.19

Prepared for:
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All drawings and specifications should be read in conjunction with the project health and safety plan, any possible conflicts should be presented to the Planning Coordinator.

- All work to be carried out in accordance with current Building Regulations.
- Contractors must verify all dimensions at the job before commencing any work or making shop drawings.
- Written dimensions should be taken.
- Do not scale off these drawings.
- Do not take digital dimensions from these drawings.
- Any discrepancies to be reported to the Architect.

For the avoidance of doubt, this document is provided by GWP Architecture and no director, associate or employee assumes any personal responsibility for it nor shall owe a duty of care in respect to it.

The design is subject to the following:

- Land registry confirmation
- Topographical information
- Planning approval
- Building Regulations approval / fire engineering
- Rights of lights Issues
- Review of easements and covenants
- Full structural review

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project ref	originator	volume	level	type	role	classification	name	revision	author	checked	date of issue
(391)1809	gwpa	xx	xx	pp	a	4B	FR	P01	si	rt	30.10.19
(391)1809	gwpa	xx	xx	pp	a	4B	FR	P02	si	rt	01.11.19
(391)1809	gwpa	xx	xx	pp	a	4B	FR	P03	ukd	rt	04.11.19
(391)1809	gwpa	xx	xx	pp	a	4B	FR	P04	si	rt	07.11.19

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FURNITURE SCHEDULES

4.1-4.3 FURNITURE SCHEDULES

EXECUTIVE SUMMARY

This document provides new Furniture Proposals for the Ground and First floor plans at the Abergavenny Town Hall, forming the Abergavenny Hub Interiors Project for Monmouthshire County Council.

The proposals within this document are based on a series of consultation meetings and direction from key stakeholders at Monmouthshire County Council and are based on information previously agreed in principle. In accordance with previous clarification agreed with Monmouthshire County Council the Furniture proposals shown in this document do not form part of the Abergavenny Hub Project tender. This was agreed so that more time can be allowed for further consultation with stakeholders, in order to determine specific requirements.

Detailed information of the agreed requirements will be issued to contractors during a separate Furniture tender period and will form the basis of the Furniture Tender. A separate budget has been provided for the proposed furniture following agreement of final requirements and obtaining quotations from several furniture specialists.

The furniture shown in this report is subject to the input from furniture specialists and confirmation of their own products, together with a priced breakdown of all elements on a similar basis to the information to be issued to furniture specialists. This process will enable further development of the brief.

New furniture is to be provided in the following rooms on the ground and first floor:

a. The Proposed Ground Floor Layout provides furniture proposals for the following rooms:

- Town Clerk's Office
- Staff Room/Kitchen
- Theatre Office
- Theatre Foyer/Function Space
- One-Stop Shop
- Interview/Meeting Rooms 01 & 02

b. The Proposed First Floor Layout provides furniture proposals for the following rooms:

- Theatre Office
- Mayor's Parlour
- Hub 1 Library Area, including; Information Centre, Early learning/Junior Section
- Multi-use Tea Room
- Community Room
- Hub 2 Library Area

Proposed furniture items:

a. Ground Floor furniture

- Waiting area seating unit (custom made)
- Office desks & chairs
- Interview room tables & chairs
- Accessible desk/table
- Underdesk filing cabinets
- Tall storage cabinets
- Leaflet cabinets & cradenzas
- Booth screens

b. First Floor furniture

- Reception counter on castors (custom made)
- Book shelving on castors (relocatable)
- Book shelving against walls (static)
- Reading/study booths
- Office desks & chairs
- Meeting room tables & chairs
- General seating
- Comfy seating



EXECUTIVE SUMMARY

CLARIFICATIONS

a. Book shelving capacity

The total estimated book capacity stated in the original Interior design report was 15,072, which comfortably exceeded the stated minimum book capacity of 14,700 mentioned in the original brief by 372 books. However, following a recent strategic review of the Hub library provision it has been determined that a more flexible and open plan space should be provided in the Hub 2 extension area in order to accommodate other building users on the first floor. This has resulted in the book shelving provision in the Hub 2 extension area being reduced following the instruction to omit the centrally located mobile book shelving units and the introduction of new tables and chairs to provide an informal study area and some additional relaxing chairs. New rotating media tower units have been added in order to offer increased flexibility to this area. The wall mounted book shelving units have been retained.

The calculation used to estimate book capacity is based on 12 books per foot (305mm). This is a general rule of thumb that assumes each book has an average width of 1 inch (25mm). It should be noted that the estimated book capacity stated for the book shelving units can fluctuate depending on actual book sizes (hardbacks, paperbacks etc).

Book shelving to the main library area in Hub 1 comprises a number of double sided mobile book shelving units that are mounted on casters to enable flexibility. In addition to these there are a number of fixed wall mounted book shelving units and some curved units in the early years area. Comfy seating and coffee tables are also provided around the library area and there are two feature acoustic reading/study booths.

The following items of furniture will be custom made and based on imagery and drawings provided in this document, and subject to contractor input for development into final proposals:

Ground Floor – waiting area curvy seating unit.

First Floor – circular reception area.

The waiting area curvy seating unit is to have a wipeable, durable light green finish which is inspired by the patinated copper roof of the town hall tower. The curvy shape of the seating is intended to be a feature that adds interest to the floor space. A curved partition wall will be constructed to the rear of the seating (by others-TBC) to provide privacy to the interview booths. A mural of the mountain scape surrounding Abergavenny is intended to be applied to the privacy screen. The seating will have arm rests as shown to provide ambulant accessibility. This seating unit will be constructed in sections/segments in order to enable possible relocation, or replacement of sections.

The first floor reception counter is a flexible feature in the centre of the main library area. It will have wheelchair accessible leg room to the counter and be fully demountable so that it can be relocated elsewhere in the hub area. In order to accommodate this the reception unit will have sections that are mounted on casters to enable ease of movement by staff.

For the purpose of enabling contractors to provide accurate tenders on a similar basis, the book shelving and furniture in this document has been selected to consider function, quality, size and appearance and is intended to give as accurate an impression of client requirements as possible. The furniture and book shelving products specified in this document have facilitated accurate setting out and confirmation of approximate total book capacity. The proposed library layout confirms that accessible space is achievable for wheelchair users around all units to comply with the Building Regulation requirements of Part M2. Following review of shelving product dimensions it has been possible to provide an additional wall mounted book shelving unit in the space adjacent to the Community Room. This additional book shelving unit offers some compensation for the reduced book capacity in the Hub 2 extension area.

The estimated total book capacity is now 14,570, which is only 130 books less than stated in the original brief. Bearing in mind the tolerances for estimating book capacity and the omitted book shelving units this reduction is considered to be negligible and the requirements of the brief met.

b. The following items do not form part of the furniture tender:

- Bins/recycling recepticals
- Bibiotecha Quick drop units
- Photocopiers
- IT/PC's and reprographic items
- Microfiche system
- Undercounter fridges
- Microwave ovens
- Hydro hot water boilers
- Dishwashers
- Fixed IT desk tops in Hub 2 extension (Hub contract item)
- Tea Room kitchen base & wall units (Hub contract item)

Section 1.0

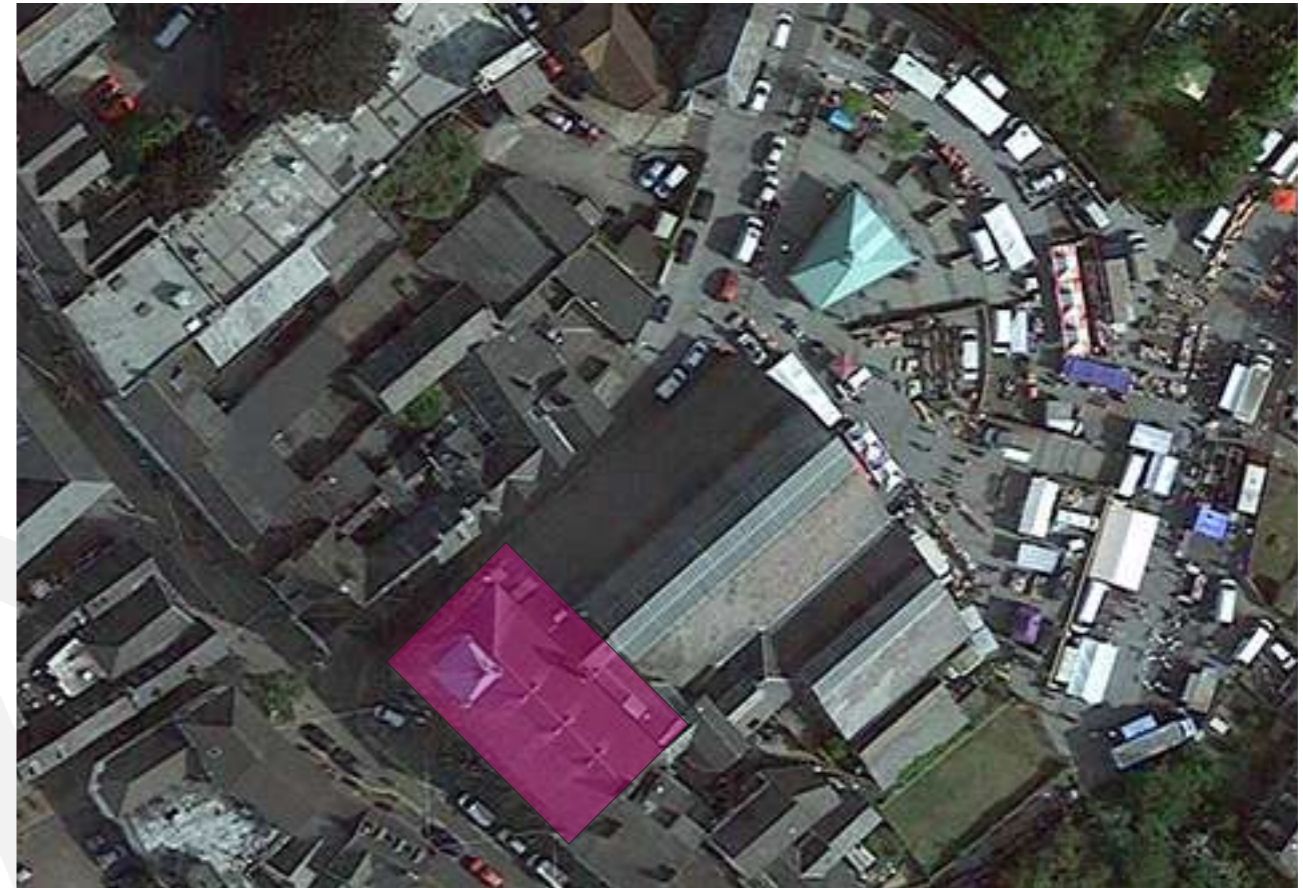
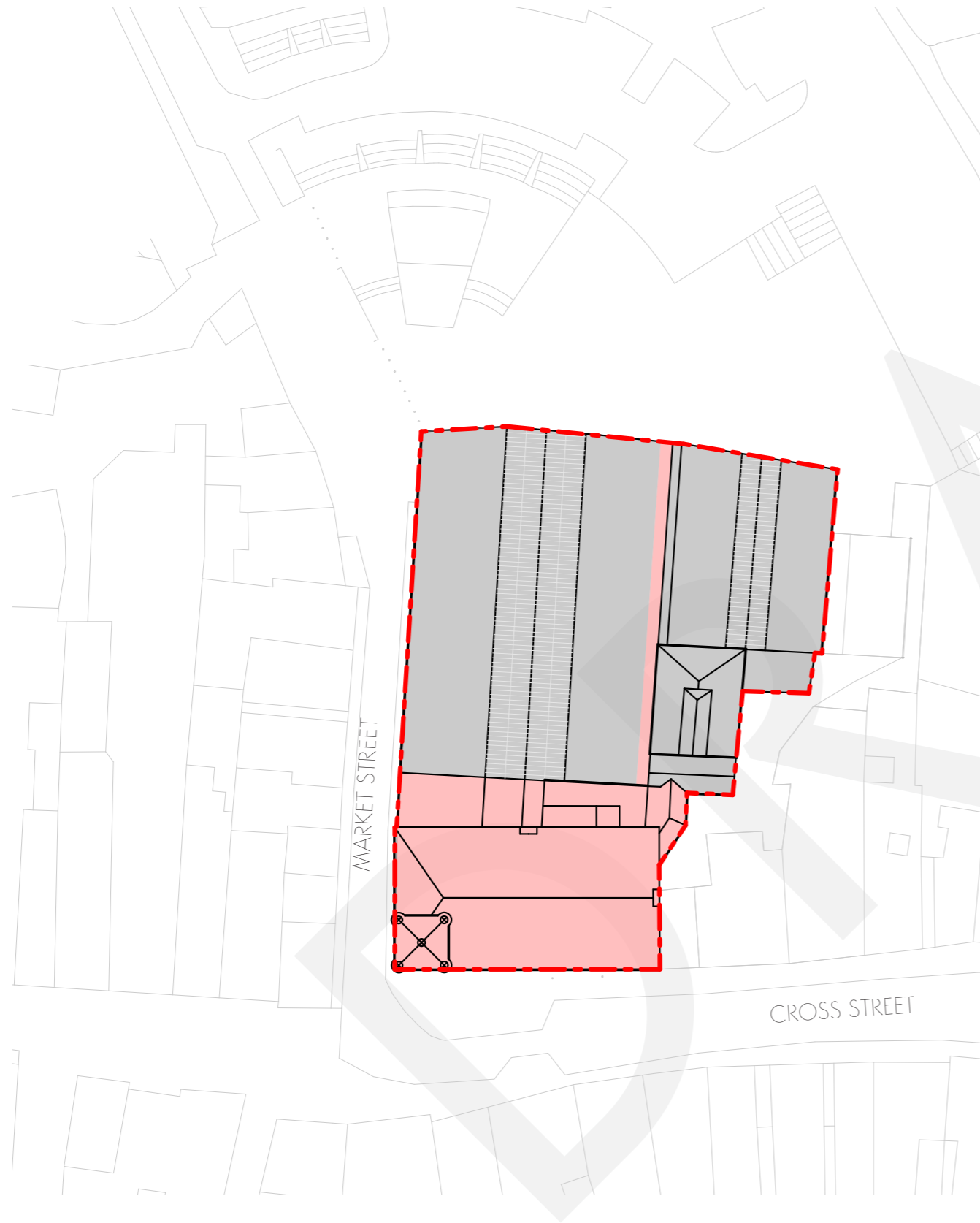
Site Location



1.0 SITE LOCATION

1.1 SITE LOCATION PLAN

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AERIAL VIEW OF SITE

LOCATION PLAN

Section 2.0

Proposals



2.0 PROPOSALS

2.1 CONCEPT GROUND FLOOR PLAN



2.0 PROPOSALS

2.2 PROPOSED GROUND FLOOR PLAN



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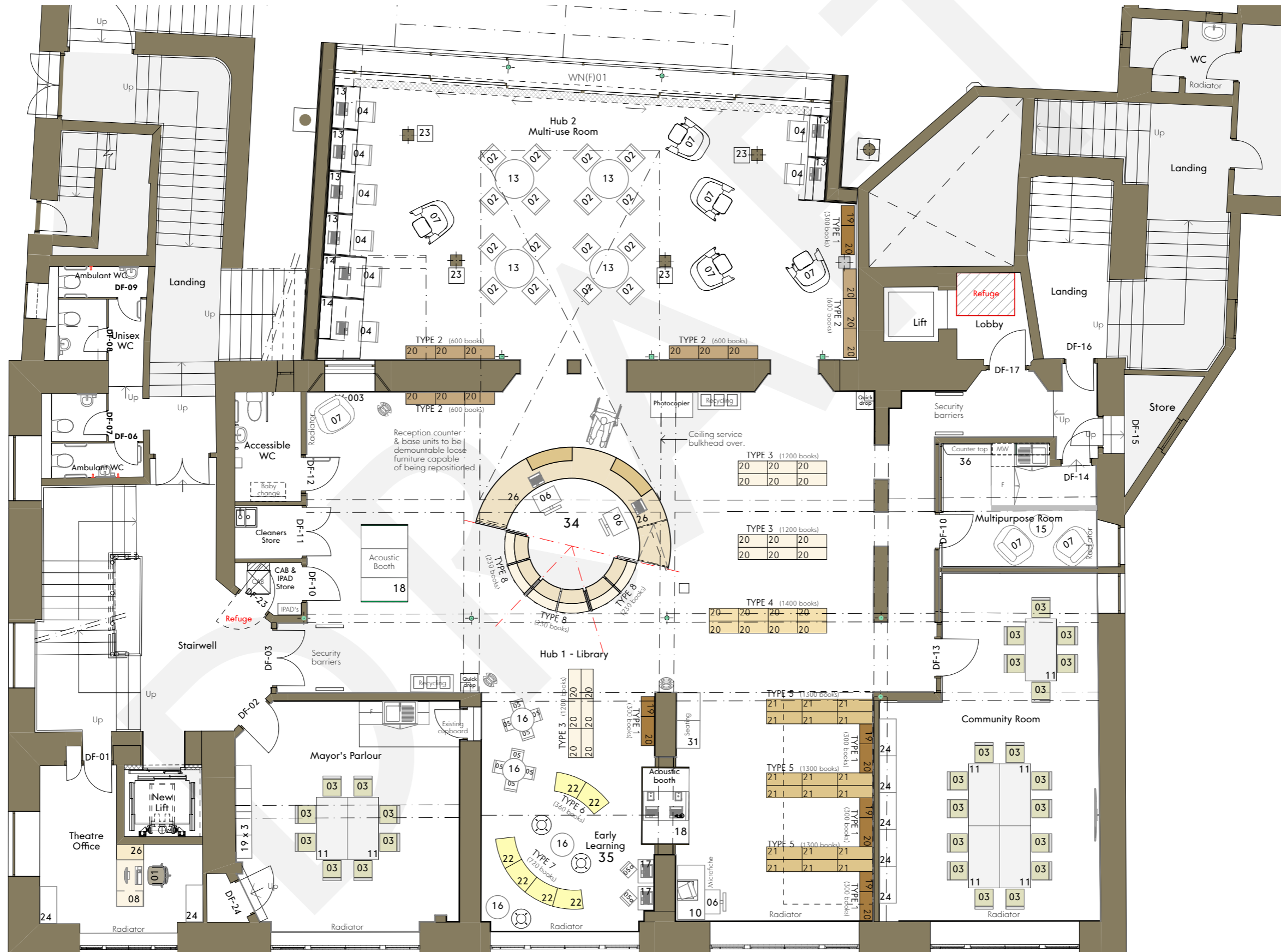
2.0 PROPOSALS
2.3 CONCEPT FIRST FLOOR PLAN



2.0 PROPOSALS

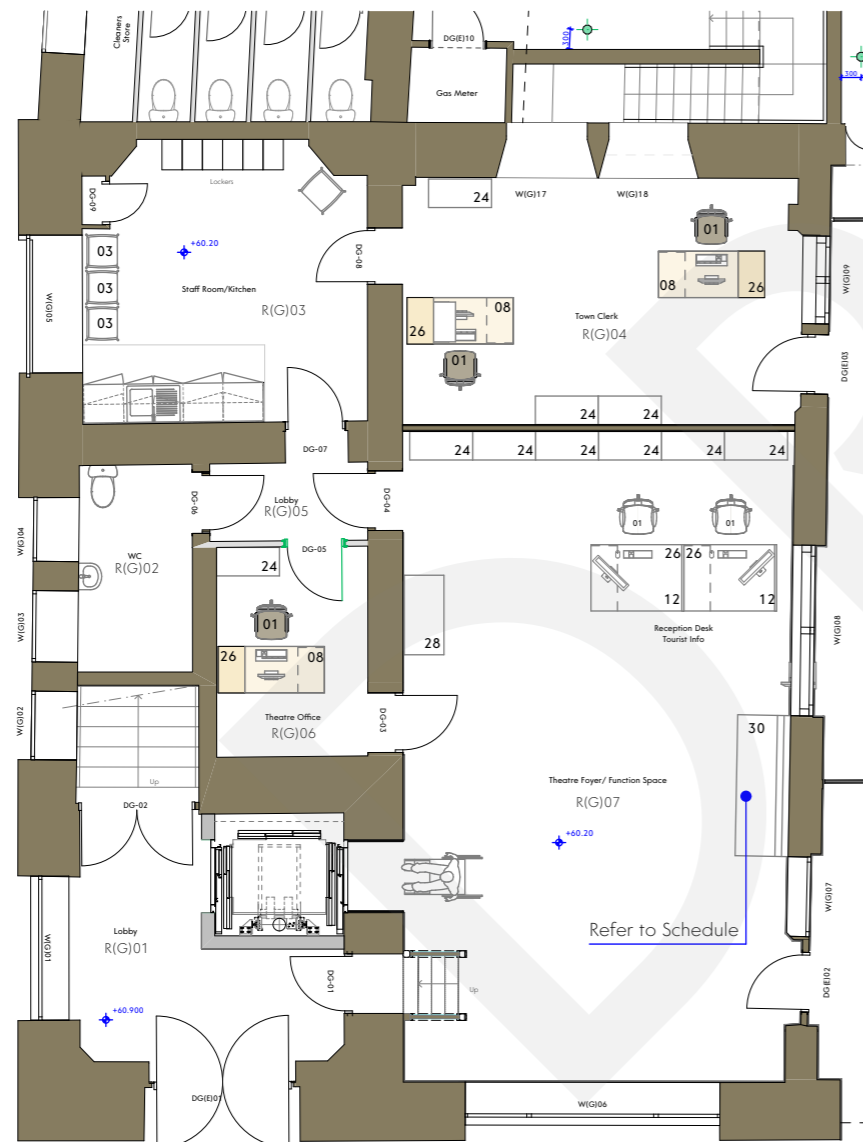
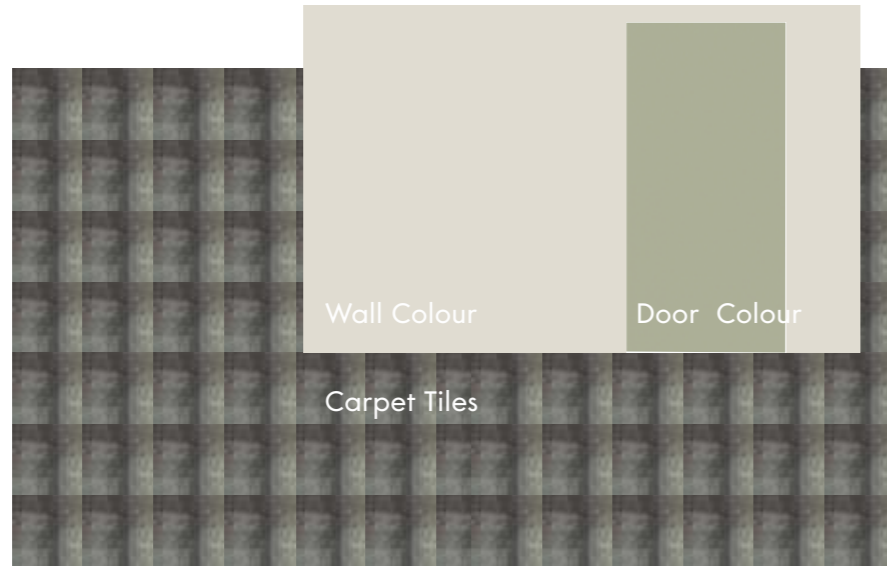
2.4 PROPOSED FIRST FLOOR PLAN

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2.0 PROPOSALS

2.5 FURNITURE IMAGES - GROUND FLOOR THEATRE AREA



12 (Office desk 700mm x 1600mm x 750mm)
08 (Office desk 700mm x 1600mm x 750mm)



03 (Office Chair) 01 (Office Chair)



26 (3 Drawer pedestal)

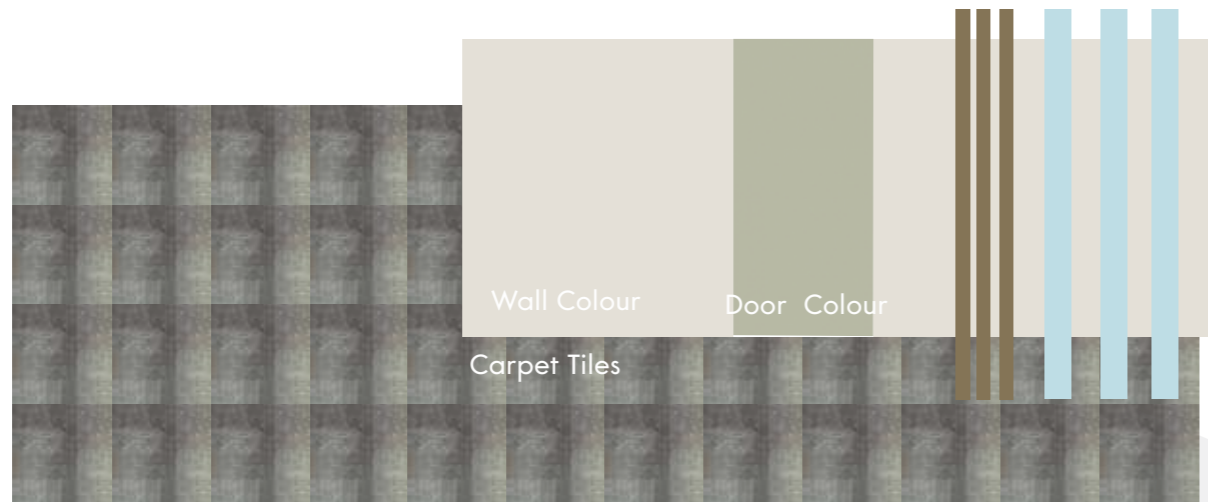


28 (Office Cupboard)

24 (Office Cupboard)

2.0 PROPOSALS

2.6 FURNITURE IMAGES - FIRST FLOOR HUB 2 MULTI-USE ROOM



23 (Spinner Single with Magazine Tower)



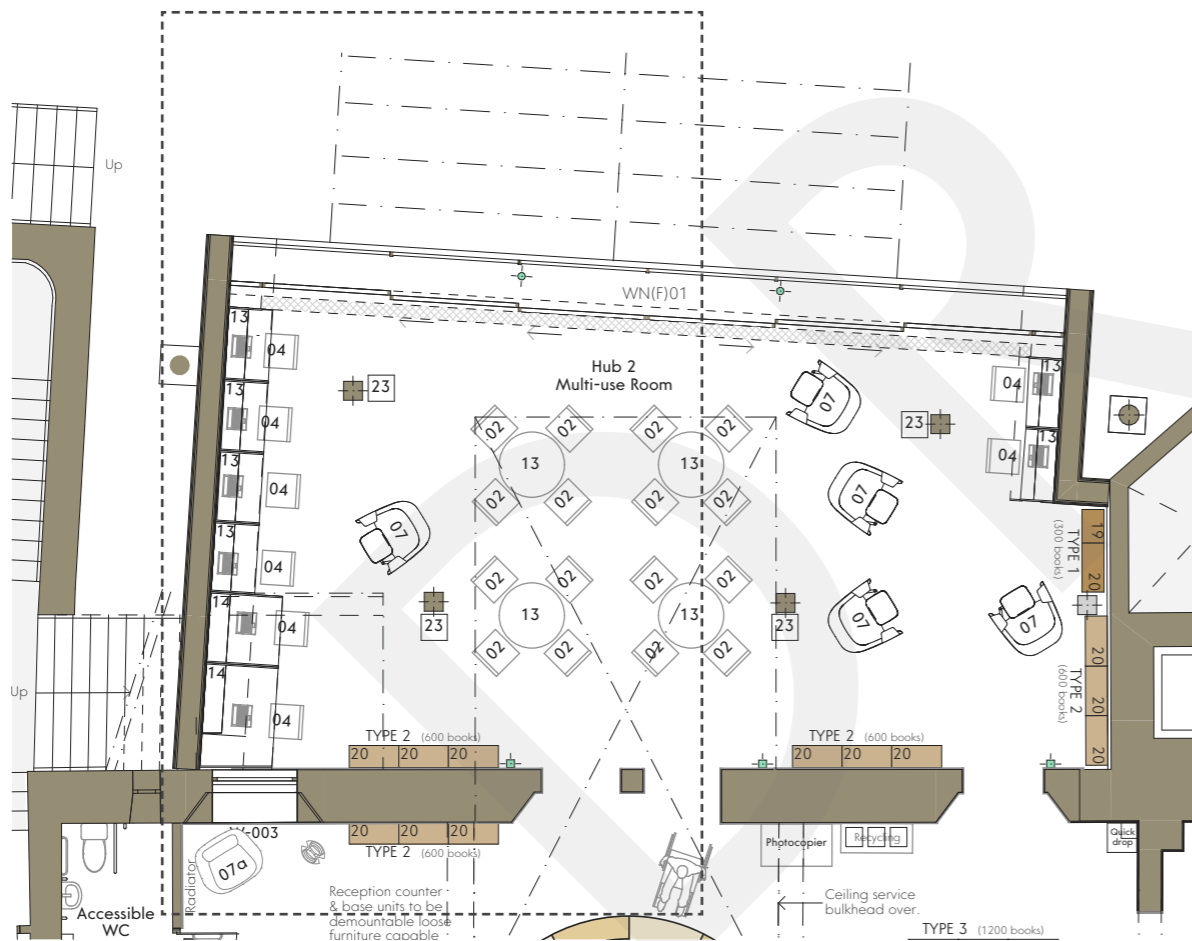
04 (CARA chair- no arms)



07a - Tube Armchair



07 Tube Armchair



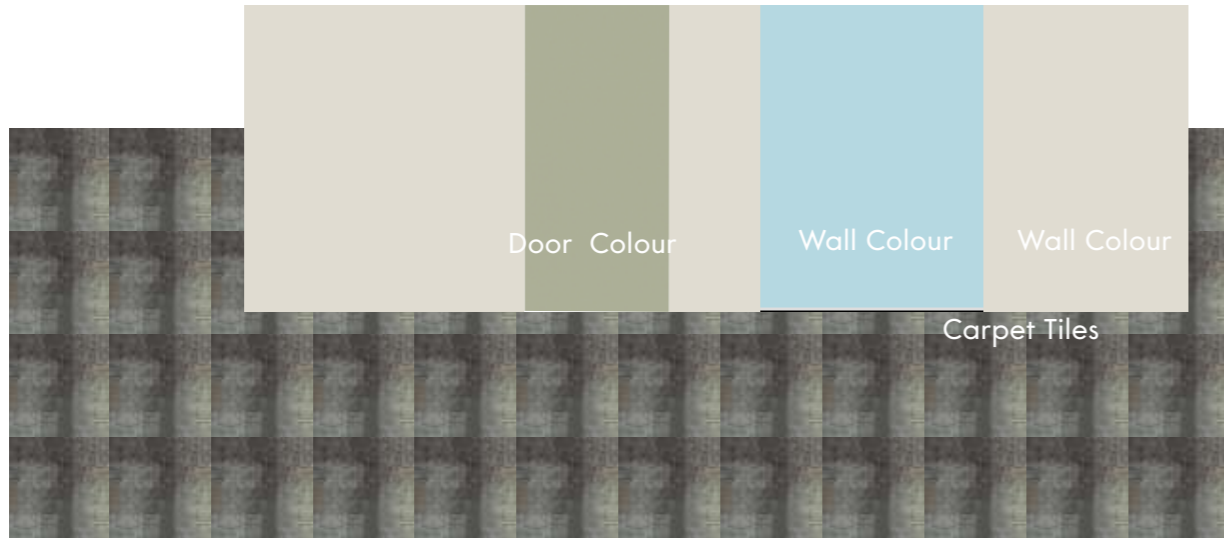
02 (OMNY 2 Chair Comac mint colour tbc.)



13 (Round Office table Diameter- 1000mm)

2.0 PROPOSALS

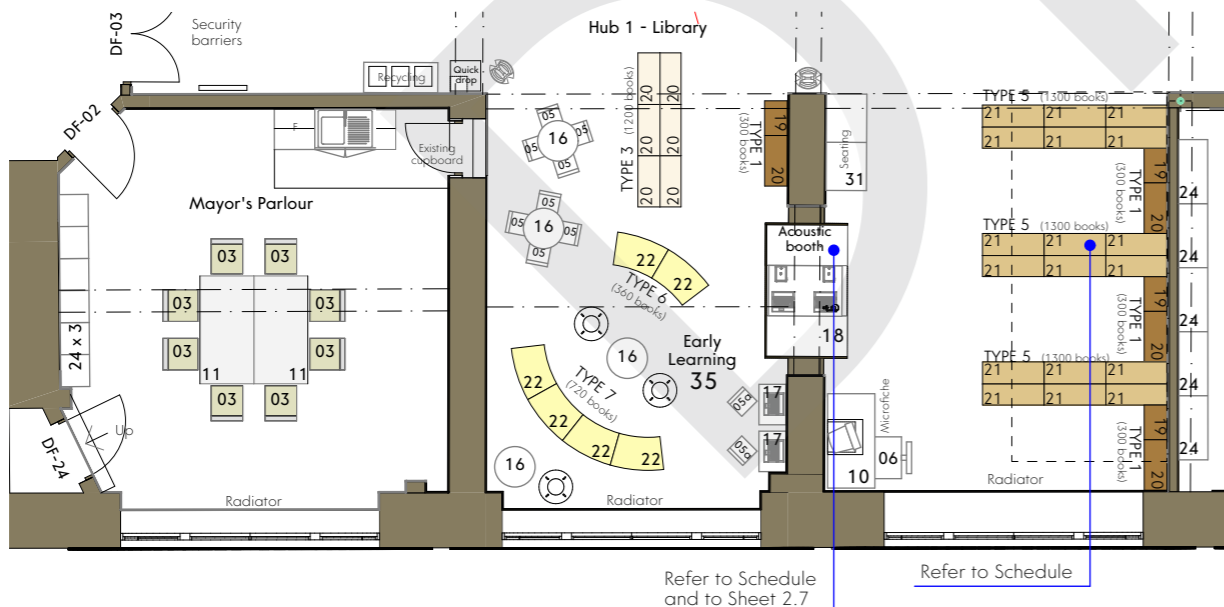
2.9 FURNITURE IMAGES - FIRST FLOOR MAYOUR'S PARLOUR, BOOK SHELVING AREA & ACOUSTIC BOOTH



22 (Early years curved book shelving)



Bookshelves on Casters- (RATIO-S BCI system) ILLUSTRATIVE VIEW



03 (OMNY 4 chair)



11 (Conference table)

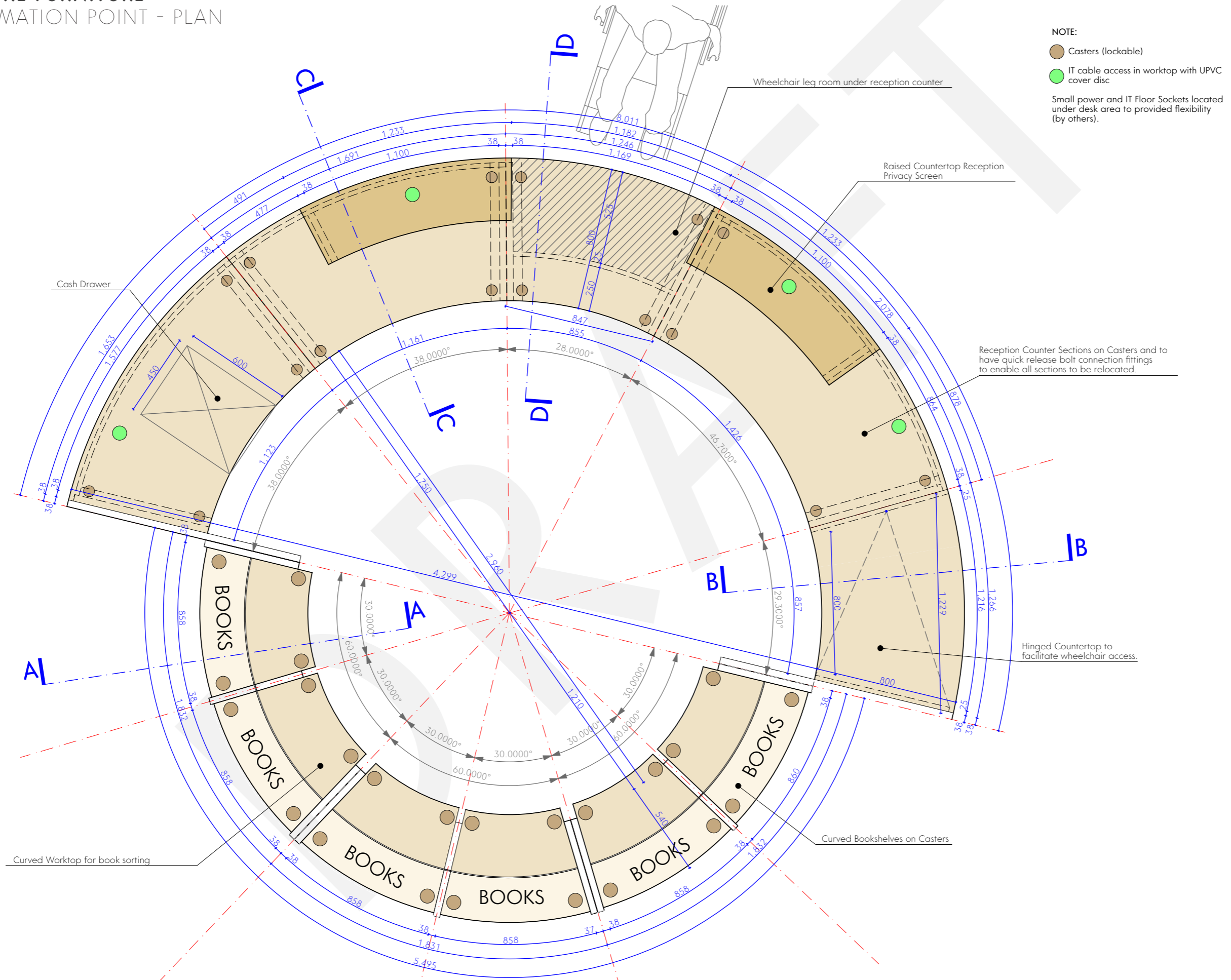


Bookshelves on Casters- (INFORM CURVED SHELVING BCI system) ILLUSTRATIVE VIEW

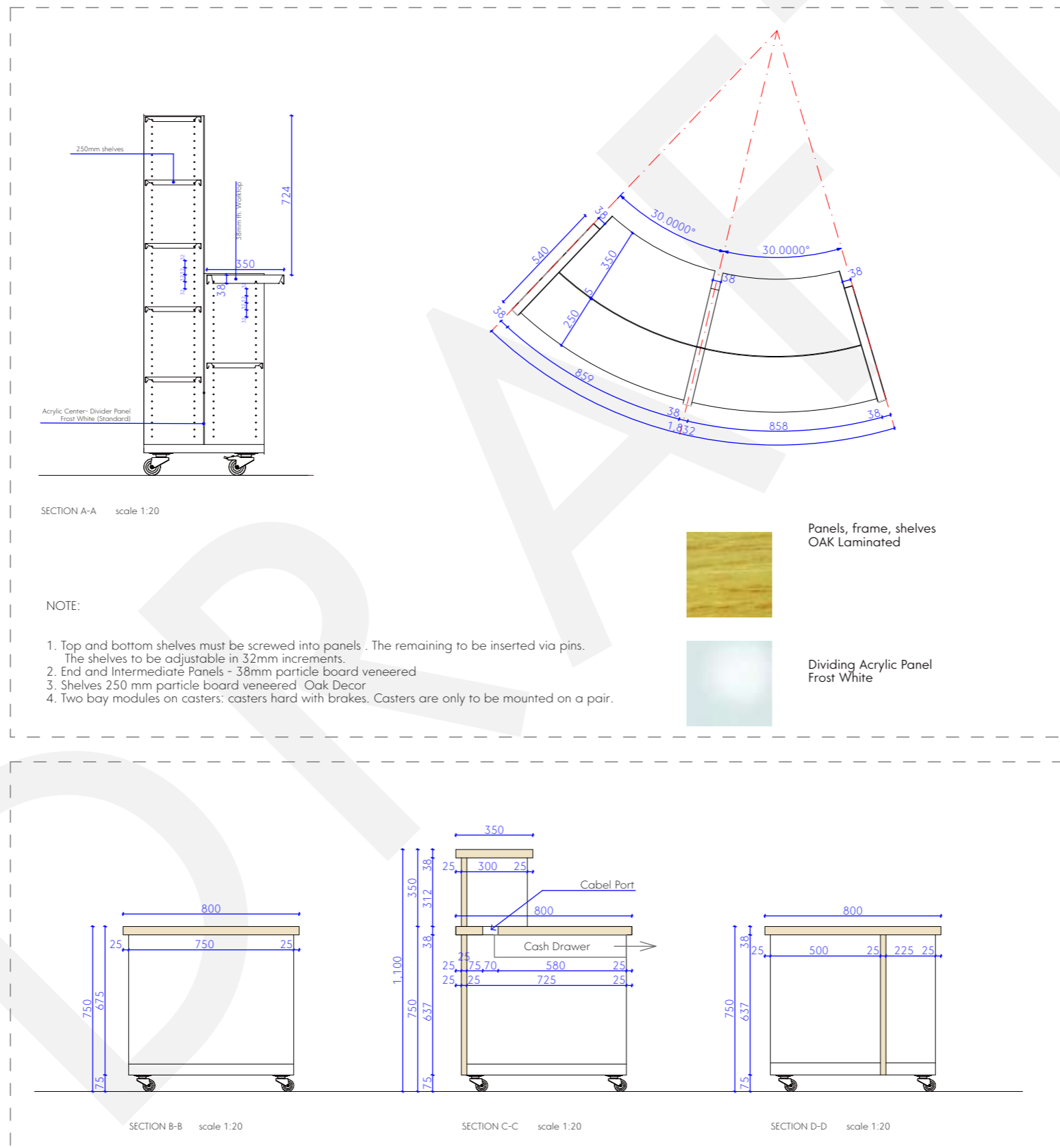
Section 3.0

Bespoke Furniture

3.0 BESPOKE FURNITURE
3.1 INFORMATION POINT - PLAN

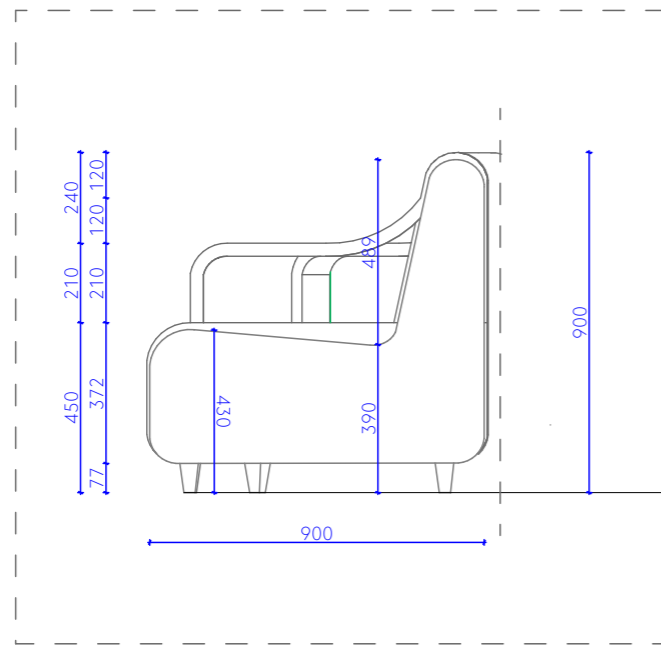


3.0 BESPOKE FURNITURE
3.2 INFORMATION POINT - SECTION

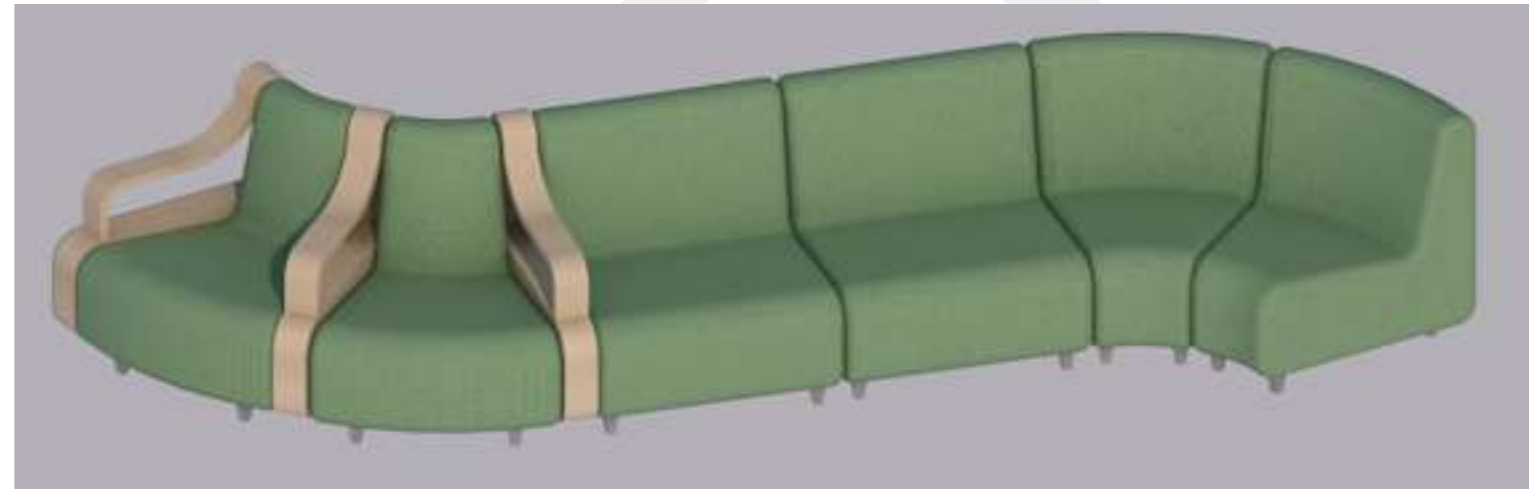


3.0 BESPOKE FURNITURE

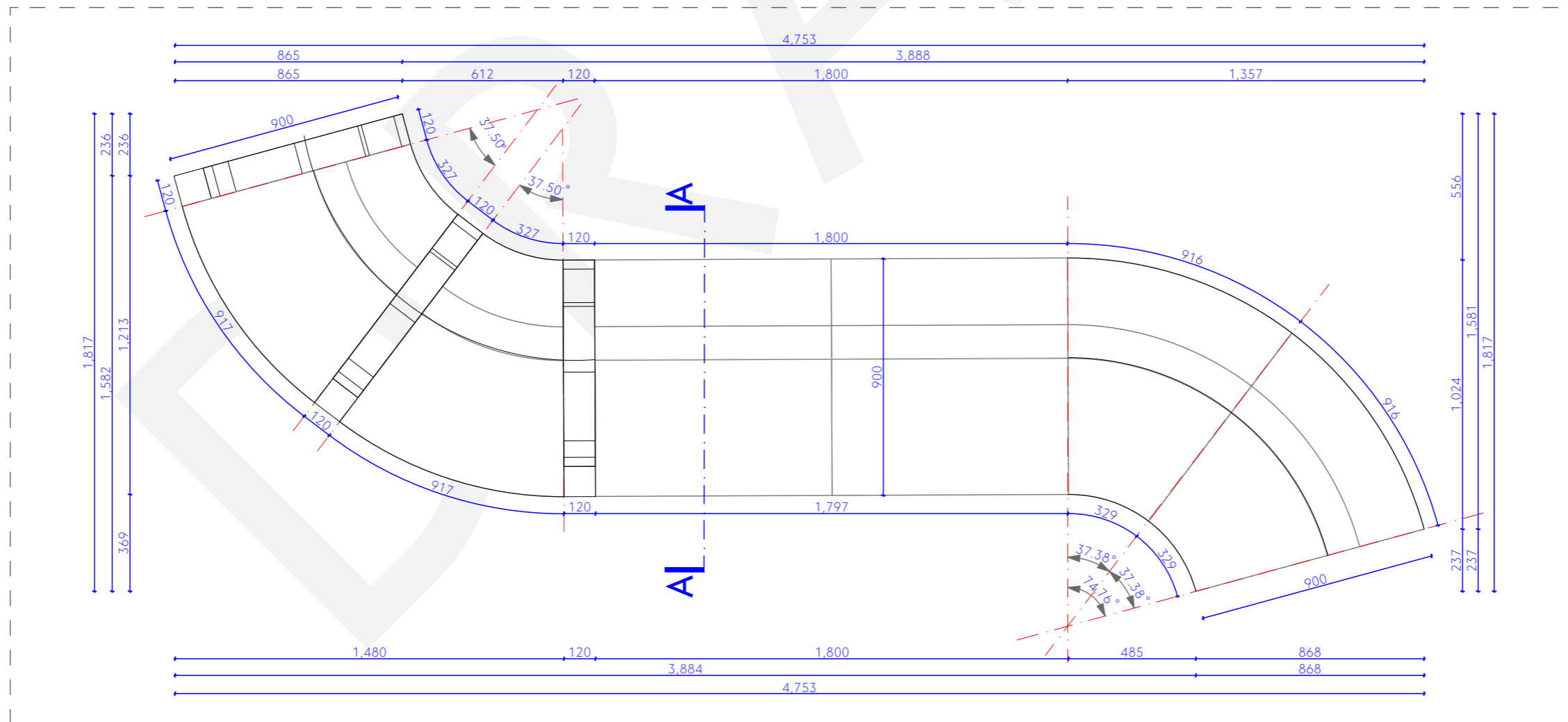
3.3 GROUND FLOOR WAITING AREA SEAT



SECTION A-A scale 1:20



VIEW



PLAN scale 1:20

Section 4.0

Furniture Schedules

4.0 FURNITURE SCHEDULES

4.1 FURNITURE SCHEDULES

FURNITURE SCHEDULE 1 OF 2

DESCRIPTION					
Ref.	Room	Furniture Description/ Dim (D x W x H)	Finishing/Colour/Details	Name/System Equal Approved Manufacturer	No.
Chairs					
01	R(G) 04	Office chair	Grey/white mesh back. Grey seat. Chalk frame, polished aluminium base. Integral height adjustable lumbar support, weight balance with tension adjustment. 60-65mm seat side. Finally colours tbc.	TAURO chair /Manufacturer- Comac	2
01	R(G) 06	Office chair		1	
01	R(G) 07	Office chair		2	
01	R(G) 10	Office chair		5	
01	Theatre Office	Office chair		1	
Total					11
02	R(G)10 Interview rooms	Office chair	Chair - 4 legs. Anthracite colour. Light grey/olive upholstered seat. Metal parts- chrome. Finally colours tbc.	OMNY 2 chair /Manufacturer- Comac	8
02	R(G)10 Interview rooms	Office chair		OMNY 2 chair /Manufacturer- Comac	10
02	Hub 2 Multi-use Room	Office chair		OMNY 2 chair /Manufacturer- Comac	16
Total					34
03	R(G)03	Office (conference)chair	Chair with arms, 4 legs. Anthracite colour. Light grey/olive upholstered seat. Metal parts- chrome. Finally colours tbc.		3
03	Mayor's Parlour	Office (conference)chair		OMNY 4 chair /Manufacturer- Comac	8
03	Community Room	Office (conference)chair			18
Total					29
04	Hub 2 Multi-use Room	Office chair	Black nylon base, Black plastic frame. Non-arm. One piece mesh construction.	Kara chair /Manufacturer- Comac	8
05,05a	Hub 1 Early Learning	Children chair 8-05, 2-05a			10
06	Hub 1 Information Point	Office chair	Polished aluminium base, Chalk plastic frame. Fixed arms. One piece mesh construction.	Kara chair /Manufacturer- Comac	2
06	Hub 1 Microfiche Desk	Office chair		Kara chair /Manufacturer- Comac	1
Total					3
Armchairs					
07a	Hub1 Reception;tea room	Armchair	Lounge ,comfortable Chair, (e.g.. tue chair)	LOVEDUP/Deadgood,DNA tue chair	3
07	Hub 2 Multi-use Room	Armchair	Lounge ,comfortable Chair, (e.g.. tue chair)	LOVEDUP/Deadgood,DNA tue chair	5
Total					6
Desk/Table					
08	R(G) 04	Office desk 700mm x 1600mm	Classic design desk. Cantilever frame and legs in Silver Finish. Two cable ports. Coordinating shallow rear modest panel. 25mm melamine desktop and panel. Colour tbc.	Brunner Torino Contract Table /Wellworking or Atom Table/Corporate Workspace Limited	2
08	R(G) 06	Office desk 700mm x 1600mm			1
08	Theatre Office	Office desk 700mm x 1600mm			1
Total					4
09	R(G)10 Interview room 2	Office desk 600mm x 1100mm	Minimalist design, column or square steel tubing legs.Legs chromed. Top laminated .Colour tbc.	Karbon/ Officefurniture	4
10	R(G)10 Interview room 1	Office desk 600mm x 1400mm			4
10	Hub 1 Microfiche Desk	Office desk 600mm x 1400mm			1
Total					5
11	Mayor's Parlour	Conference Table 800mm x 1600mm	Minimalist design, column or square steel tubing legs.Legs chromed. Top laminated .Colour tbc.	Brunner Torino Contract Table /Wellworking or Atom Table/Corporate Workspace Limited	2
11	Community Room	Conference Table 800mm x 1600mm			5
Total					7
12	R(G) 10	Office desk 1000mm x 1400mm x 750mm	Classic design desk. Cantilever frame and legs in Silver Finish. Two cable ports. Coordinating shallow rear modest panel. 25mm melamine desktop and panel. Colour tbc.	Karbon/ Officefurniture	5
12	R(G) 07	Office desk 1000mm x 1400mm x 750mm			2
Total					7
13	Hub 2 Multi-use Room	Round Office table Radius- 500mm	Minimalist design, column or square steel tubing legs.Legs chromed. Top laminated .Colour tbc.		4
14	NOT USED				
15	Hub1 Reception;tea room	Coffee Table R= 300mm			1
16	Hub 1 Early Learning	Round Children Table R= 300mm			5
17	Hub 1 Early Learning	Children Table 400mm x 650mm			2
Total					2
Acoustic booth					
18	Hub 1 Library	Acoustic booth 1200mm x 2108mm x 2100mm	Railway Carriage Pod Upholstered	Furniture Pods	2

4.0 FURNITURE SCHEDULES

4.2 FURNITURE SCHEDULES

FURNITURE SCHEDULE 2 OF 2

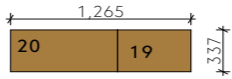
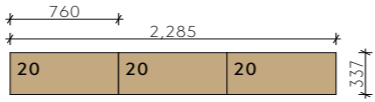
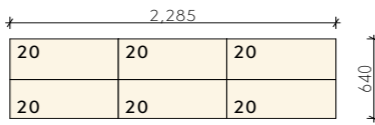
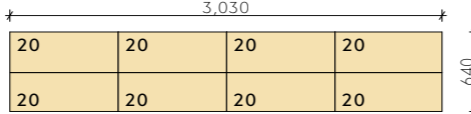
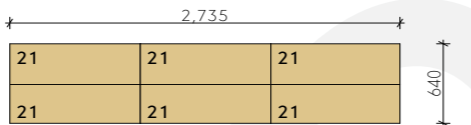
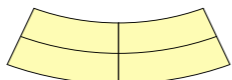
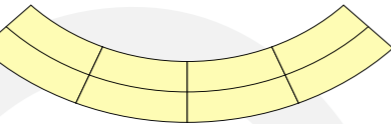

DESCRIPTION					
Ref.	Room	Furniture Description/ Dim (D x W x H)	Finishing/Colour/Details	Name/System Equal Approved Manufacturer	No.
Bookshelves					
19		Bookshelves refer to Sheet 4.3			
20		Bookshelves refer to Sheet 4.3			
21		Bookshelves refer to Sheet 4.3			
22		Bookshelves refer to Sheet 4.3			
Office Storage/Cupboard					
23	Hub 2 Multi-use Room	Spinner Single with Magazine Tower	400mm x 400mm x 1660mm	DEMCO Spinners	Total 4
24	R(G) 04	Office Cupboard 530mm x 940mmx1980mm	classic design double door cupboards, manufactured using quality materials & components, 4 shelves, lockable door, white/light grey , simple long silver handles, laminate finish,		3
24	R(G) 06	Office Cupboard 530mm x 940mmx1980mm			1
24	R(G) 07	Office Cupboard 530mm x 940mmx1980mm			6
24	R(G) 10	Office Cupboard 530mm x 940mmx1980mm			4
24	Community Room	Office Cupboard 530mm x 940mmx1980mm			5
24	Theatre Office	Office Cupboard 530mm x 940mmx1980mm			2
24	Mayor's Parlour	Office Cupboard 530mm x 940mmx1980mm			3
					Total 24
25	R(G) 10	Office Cupboard 430mm x 800mm x 700mm			Total 1
26	R(G) 04	High 3 Drawer Pedestal 800mm x 400mm x 720mm	classic design double door cupboards, manufactured using quality materials & components, 4 shelves, lockable door, white/light grey , simple long silver handles, laminate finish,	Karbon/ Officefurniture	2
26	R(G) 06	High 3 Drawer Pedestal 800mm x 400mm x 720mm			1
26	R(G) 07	High 3 Drawer Pedestal 800mm x 400mm x 720mm			2
26	R(G) 10	High 3 Drawer Pedestal 800mm x 400mm x 720mm			5
26	Theatre Office	High 3 Drawer Pedestal 800mm x 400mm x 720mm			1
26	Hub1 Library- Information	High 3 Drawer Pedestal 800mm x 400mm x 720mm			2
					Total 13
27	R(G) 10	Office Credenza 400mm x 1800mm x 1200	3 door credenza, laminated oak, simple log silver handles	Karbon/ Officefurniture	Total 1
28		Office Cupboard 430mm x 1200mmx 1200mm	2 door credenza, laminated oak, simple log silver handles	Karbon/ Officefurniture	Total 1
29	R(G) 10	Brochure Rack with Base Cabinet	Dimensions: 427mm x 1096mm x 1115mm , colour: white	LUMINATI, UK	Total 1
Seats					
30	R(G) 07	Seats 800mmx 2000mm	Atom Design Upholstered seating , colour tbc	Corporate Workspace	Total 1
31	Hub 1 Library	Seats 600mmx 1450mm	Atom Design Upholstered seating , colour tbc	Corporate Workspace	Total 1
32	Hub 2 Multi-use Room	Seats 700mmx 1300mm		Karbon/ Officefurniture	Total 8
Bespoke furniture/ arrangement					
33	R(G) 10 Waiting Area	Seats	Refer to Sheet 3.3		
34	Hub 1 Library Information Centre	Reception Desk, Bookshelves, Information	Refer to Sheet 3.1 ;3.2		
35	Hub 1 Library Early Learning	Bookshelves, tables, chairs arrangement	Refer to Sheet 3.4		
Office screen					
36	R(G) 10	Office screen 800mm x 1600mm x 60mm)	Free Standing Acoustic Office Screen. Aluminium Frame Can be linked together, include 2 stabilise feet. Fabric colour tbc.	XL Displays Ltd	Total 12

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4.0 FURNITURE SCHEDULES

4.3 FURNITURE SCHEDULES

HUB1; HUB2 BOOKSHELVES SCHEDULE

DESCRIPTION								
Ref.	Room	Type	Furniture Type Scheme	Dimension (D x W x H)/ Finishing/Colour/Details	Name/System Equal Approved Manufacturer	No.	Approx. book capacity one unit/ all units	
Bookshelves scheduled by configured single Units - BCI Ratio-B System								
	Hub 1,Hub 2 Library	Type 1		Single Side Bookshelves. Dimensions: 1,265mm x 337mm x 2056mm 7 horizontal shelves (including base & top shelf). Shelves and frame - melamine coated, colour: white . Side panel features & signage tbc	RATIO-S BCI/ The Design Concept	5	300/ 1500	
		Type 2		Single Side Bookshelves. Dimensions: 2,285mm x 337mm x 2056mm 7 horizontal shelves (including base & top shelf). Shelves and frame - melamine coated, colour: white. Side panel features & signage tbc.	RATIO-S BCI/ The Design Concept	4	600/ 2400	
		Type 3		Double Side Bookshelves. Dimensions: 2,285mm x 640mm x 2056mm 7 horizontal shelves (including base & top shelf). On castors. Shelves and frame - melamine coated, colour: white. Side panel features & signage tbc.	RATIO-S BCI/ The Design Concept	3	1200/ 3600	
		Type 4		Double Side Bookshelves. Dimentions: 3,030mm x 640mm x 2056mm 7 horizontal shelves (including base & top shelf). On castors. Shelves and frame - melamine coated, colour: white. Side panel features & signage tbc.	RATIO-S BCI/ The Design Concept	1	1400/ 1400	
		Type 5		Double Side Bookshelves. Dimensions: 2,735mm x 640mm x 2056mm 7 horizontal shelves (including base & top shelf). On castors. Shelves and frame - melamine coated, colour: white. Side panel features & signage tbc.	RATIO-S BCI/ The Design Concept	3	1300/ 3900	
	Hub 1 Library Early Learning	Type 6		2 x Single Unit Double Side Curved Bookshelves Dimensions: 540mm x 1635mm 5 horizontal shelves (including base & top shelf). On castors. Shelves and frame - melamine coated, colour: tbc. Side panel features & signage tbc.	INFORM CURVED SHELVING BCI/ The Design Concept	1	360	
	Hub 1 Library Early Learning	Type 7		4 x Single Unit Double Side Curved Bookshelves Dimensions: 540mm x 1635mm 5 horizontal shelves (including base & top shelf). On castors. Shelves and frame - melamine coated, colour: tbc. Side panel features & signage tbc.	INFORM CURVED SHELVING BCI/ The Design Concept	1	720	
	Hub 1 Library Information Centre	Type 8		Double Side Curved Bookshelves. Dimensions: ,735mm x 540mm x 1635mm 5 horizontal shelves (including base & top shelf). On castors. Shelves and frame - melamine coated, colour: white. Side panel features & signage tbc.	Custom made See GWP (Refer to Sheet 3.1 ; 3.2)	3	230/ 690	
TOTAL BOOK CAPACITY							14 570	

Bookshelves scheduled by single Units - BCI Ratio-B System									
19	Hub 1,Hub 2 Library	Book shelving	337mm x 500mm x 2056mm	RATIO-S BCI/ The Design Concept Ratio-S shelving system 2056mm height. 7 horizontal shelves (including base & top shelf). On castors. Shelves and frame - melamine coated, white colour. Side panel features tbc.				5	
20	Hub 1,Hub 2 Library	Book shelving	337mm x 750mm x 2056mm					Total- including 26 on castors	38
21	Hub 1,Hub 2 Library	Book shelving	337mm x 900mm x 2056mm					Total- including 18 on castors	18
21	Hub 1,early learning corner	Curved bookshelves					Total- including 18 on castors	12	

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North Monmouthshire Area Comitte

Pre - Meeting Information

Background

- Independent local Mental Health Charity formed over 40 yrs supporting the people of Monmouthshire, providing free quality services to those in need.
- The charity has a partnership with National Mind, and gain good support, but are very much a local independent charity - many people do get us confused it is vital everyone is aware.
- Vison: To Support and respect anyone living with a mental health problem in Monmouthshire
- Mission: To empower and support anyone living with a mental health problem, deliver excellent services and promote understanding
- Our values Open, Strong, Responsive, Independent, Unstoppable, Innovative and Ethical
- Supported/funded by two main contracts: Monmouthshire Council Supporting People & ABUBHB
- Office and staff based in Abergavenny Monk Street; work across the county.

Services

- The local charity delivers a wide range of free services these include: counselling, tenancy support, information advice and assistance, 1-1 recovery, psychoeducational/recovery courses, walking group, campaigning, supported living, welfare rights support & the charity has recently started a farmer's project to support those in need.
- MM lease 3 houses in Abergavenny and manage supported living for people with mental health problems to support people to live independently.
- MM have secured funding over the last two years providing much needed additional mental health and well-being support to secondary school pupils. Due to funding this service has stopped, however there is clearly a need. MM have worked with King Henry writing a joint bid to try and secure some funds.

March 2019 – April 2019 Outcomes

- Provided vital services supporting over 2500 people at risk of poor mental health across Monmouthshire
- 1189 counselling sessions
- Information, Advice and Assistance (IAA) through 1.5 FTTE staff provided to: 1019 Monmouthshire adults and careers experiencing or at risk of mental health issues, on 2,295 issues.
- Supported 8 student work placements gaining 455 hrs of on the ground experience
- 219 people supported through our welfare rights P/T worker providing advice regarding benefit applications, benefit decisions, mandatory reconsiderations and appeals.
- Welfare rights income gained/maintained over £930K of this amount £461,087.02 (over £450K) is extra resource bought into Monmouthshire to support those in need.
- Supported 439 people through 1.8 FTE wellbeing workers this includes at least 1, 473 attendances at self-management courses, peer support / open access sessions and wellbeing checks.
- 60 Open Access Peer and Wellbeing Support Groups Aber, Caldicot and Monmouth, 121 Recovery Support to 28 individuals, well-being checks, 19 psychoeducational/recovery courses (6 – 8 weeks in duration)
- 1-1 housing support to 142 clients, helping people who are experiencing poor mental health to maintain a tenancy or independent living.
- Prior to support from Mind Monmouthshire 87% of our tenancy clients were homeless, at risk of homelessness or needed support to remain in their own homes. Following support from the Tenancy and Supported Living team 71% of clients were in accommodation and the end of support and 54% were maintaining accommodation independently for 6 months or more.
- Supported over 200 young people across Monmouthshire Secondary Schools through the delivery of 32 self-management courses and 1-1 drop in support
- For every one client that accesses our wellbeing service, on average they will access 4.5 activities provided by the wellbeing team services

Farming Pilot Project

Why:

- National statistics were showing that mental health and suicide was an increasing problem in the farming community
- Mind Monmouthshire were not receiving referrals from the farming community
- Identified a need to support the rural workers in accessing services in the community that provided a more tailored 1-2-1 support service for our local farmers. This was in order to support farmers mental health and support in signposting to needed services & organisations in Monmouthshire.
- Traditional sources of help are not easy for those in the farming community to access.
- It was evident through word - of - mouth that support was needed, however there was no local evidence to suggest how much support was required and by whom.

Project Development:

- Planned and delivered a launch/networking event on the 31st July, bringing a number of partners together at the farmers market, raising considerable awareness for Monmouthshire nationally and locally.
- Prior to the launch staff attended the farmers market on the day, talking to over 100 farmers providing information and advice.
- MM secured some initial funds from supporting people and social services which has enabled us to put a support worker in place for the farming community. The Farming Support Worker started in July providing 1-1 and family support.

Outcomes to date:

- Supporting 9 clients with 1-2-1 support
- Increasing local evidence base
- Developed a waiting list
- Information provided to 300-400 farmers, increasing awareness
- Tenancy support
- Help clients access support in the county
- Through attending local farming events & markets, MM have been able to collect information regarding current needs of farmers in the area

Challenges As a Charity

- Reliant on two main statutory contracts, the charity is at capacity and go above and beyond in their delivery.
- Uncertainty around funding, could lead to possible redundancies and closing of current services.
- Schools are at capacity and need further support/expertise. Have met with various organisations along with 6 secondary schools mapping out current work and gaps in provision/secondary school needs.
- Staff are at capacity but the charity needs more flexibility, to be able to help reach more people.
- A need to ensure people know who we are and the amount the charity does
- Cross Street building not in use over the weekend and evening

Support

- Long term partnership – work with you to support peoples’ mental health and well-being in the North Monmouthshire area.
- Financial support towards:
 - Continuing and developing the farming project
 - Providing support for secondary schools
 - Delivery of self management group courses
- Could Mind Monmouthshire be your charity of the year?
- Promotion of up and coming campaigns and information e.g. Red January
- Provide letter of support to MM to apply for grants and awards
- Help advocate on our behalf, ensuring people know who we are, our history and the work we do locally. Ensuring our work is recognised through your various links.

If there are other ways in addition to the above you could help support, we would be happy to discuss please contact Business Development

matthew.pritchard@mindmonmouthshire.org.uk

TEAM ABERGAVENNY

BETTER, TOGETHER

Report from Team Abergavenny to the North Monmouthshire Area Committee to be held on 20 November 2019.

1. Following on from our last report the following points were noted in the minutes of your last meeting:

1.1. Welsh Government has not yet agreed a solution to the bus stop required in Park Road by Tesco. Though this is a Welsh Government matter, Monmouthshire County Council's Highways Group Engineer was meeting with Welsh Government representatives. The Cabinet Member responsible for Infrastructure and Neighbourhood Services would liaise with Highways officers and the Welsh Government with a view to addressing this matter. **Have you had further information about this important matter?**

1.2. Concern was expressed regarding the no left turn sign at the Baker Street end of Princes Street, as it prevents access to Frogmore Street for vehicles and, in practice, the sign is being ignored. It was noted that local views vary regarding the need for the sign. **Is there any progress on this please?**

A Member of the Area Committee stated that she had asked to meet the Highways Safety Manager to discuss this matter further. We hope that any proposal to change the existing arrangements will be consulted upon publicly to ensure that all views are considered.

1.3. The Licensing Department needs to ensure that it is managing the use of street space in Frogmore Street. **It would be useful to have an update on this from the Licensing Officer.**

1.4. The re-development of the town hall is behind schedule due to a delay to the mezzanine piling. The library will have more books available and have a larger floor space. Automated bibliotheca machines will be available on both floors of the building to cater for the return of library books. Friends of Abergavenny Library has met with the developers and provided input into the development. You have agreed to receive a report on this development at your meeting today. Officers have been consulting with some local bodies and the following points have been made to them after a recent meeting of the Civic Society. The points are set out here in the hope that they may be answered at your meeting, thereby clarifying some concerns:

-What is the total linear provision, in metres length, of shelving units in the library?

-What are your intentions for the colour and lighting scheme (s) for the listed building? Do you plan any external lighting to celebrate the iconic Town Hall structure.

- Excluding meeting rooms for the Town Council and the community, what are the comparative floor areas for the library/ hub service when compared with the other large towns.? A table would help us to understand the reply.

-What specific plans does MCC have for the TIC in relation to this project ? (We believe it is to be located with the Theatre Box Office on the ground floor.)

-Likewise, what future use is planned for the The Carnegie Library building?

-Can we assume that free-standing units will be 4 shelves high, and wall units 5 shelves, as per Chepstow ?

-How many interview booths are planned for the ground floor hub ? How has this been quantified?

-Why are seats in the hub facing the entrance door, rather than the booths?

-Do you agree that the shelving units in the new mezzanine should be arranged to allow views between the units, towards the windows and the light, and not as shown?

- *What is the minimum dimension planned between shelving units, allowing for wheelchair access?*
- *Given the small size / limited capacity of the Community Meeting Room, showing about 16 (?) seats versus the existing 34 (?) in the current Council Chamber, there will be pressure to deliver an enhanced / alternative offer in the main library area. How will this be delivered? Is there a plan to indicate seating for larger events?*
- *What are the minimum and maximum staffing numbers for simultaneous delivery of service on each of both levels.?*
- *What are the proposed furniture systems you plan for the seating and shelving?*
- *For three years we have asked about the signage strategy for the building. There was no information at the Civic Society meeting. We think you should avoid any mention of the token library service, planned for the ground floor hub, in the key signs for the building. Given the complexity of potential messages about contents of the building, as witnessed from outside, what specific wording are you planning for the key signs you intend for the entrances to the building? It would be useful to imagine you are a young mother with a pushchair seeking to use the library for the first time in working out the directions.*

Some answers have been received since the meeting as follows:

“The total floor area of the new library on the first floor will be 361.86m² and the Ground floor Area 141m². Therefore the total ‘hub’ space provided will be 502.86m². This compares to 222.4m² in the current library.

As explained at the meeting, the new space will also benefit from enhanced accessibility, an essential aspect that the present facility completely lacks. The current library access and egress are restrictive and in parts completely non accessible, and therefore do not easily lend to being comfortable space for people with additional mobility needs or people with prams and pushchairs. We are also enhancing our provision in providing an additional day for the library service by opening on Mondays, providing more shelving space than we have at present and we are looking to provide a flexibly furnished environment that can be adjusted easily and opened up for events, conferences and large meetings etc. A lift through all floors will enable inclusive access for all, the lift being installed will accommodate up to 8 people, the existing lift is also being refurbished and this is also an 8 person lift.

- *With regards to budget. A report was taken to Council on 20th September last year which sought agreement to proceed with the proposals. The resource implications of the report confirm the approved indicative budget for the scheme as being £2.1m.*
- *A question arose regarding what would happen to the old library building. As we explained we have not to date been engaged in any conversations regarding this, however I would direct you to Debra Hill-Howells who will be able to advise the best person to speak to on this matter.*

A few people on the night questioned exterior décor, particularly colour. The Contract Manager has met the CADW officer with regards to this, and we have been told that whilst we have to adhere to heritage requirements the original colour used for the exterior front door was in fact Oxblood Red. Whilst further paint tests must be carried out before we can confirm that we would be proceeding with this, it looks promising that we can move away from the dreary brown that the door has been for a number of years, which will probably please many local people.”

The answers go some way to dealing with the questions, but there are still some outstanding issues awaiting a reply. **Possibly these might be resolved at your meeting on 20 November?**

2. A meeting is being held with Cath Saunders concerning the redevelopment of King Henry VIII School. The intention is to pass on to her initial broad expectations about the planning and design of the project, including the management of traffic in the surrounding area, and community engagement in the planning process and subsequent involvement at the school.

3. Following a recent meeting concerning the LDP and economic development, it was clear that MCC and Welsh Government do not have facilities in place to attract incoming employment creation opportunities, which are essential to balance up any further residential development. There is a focus on the M4 corridor but this area is not seen as a priority. Team Abergavenny has focused its attention on creating prosperity in the Abergavenny area and we are exploring an option to engage a sales and marketing team to attract new employment to the area. We see this as an important element of reducing travel for local people as well as improving the prosperity of the area.

11/11/19

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The NMLC met on 4th November 2019.

Update requested

North Mon Community & Town Councils remain concerned that the issue of the location of the bus stop on the A40 has not been resolved.

A provisional timetable for the agreement of the location and then the implementation would be welcome.

Reports from individual councils

Abergavenny TC

Councillor Vacancy with the election on 12 December

Abergavenny came third in the Wales in Bloom town category. Discussions have started on planning 2020 planting.

The Town Council has commissioned landscape advice to prepare landscaping schemes for a number of areas across the town – area outside cinema, raised at the bus station, borders at Tudor St and Castle St car parks and corner of Penypound & Park Road.

The Town Council is leading on a Heritage Fund application for the restoration of Bailey Park gates & railings

Goetre Fawr CC

S.106 Monies – Goetre Fawr CC expecting the lesser amount of £82,000 for a MUGA which may mean that the MUGA will not have the higher fence around it.

Llanover CC

Liaising with WG regarding the resurfacing of the A40 near The Bryn.

Llanelly Hill CC

Redevelopment of community centre – new kitchen in place and library has moved to the new location in the front of the building

A465 legacy project proposals – under consideration a new roof on the community centre, new equipment in the park.

Crucorney CC

Bowling Green is not being used so new uses to be considered. Community Council will be asking the community about possible new uses.

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Public Document Pack Agenda Item 11

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of North Monmouthshire Area Committee held
at Gilwern Community Centre, Common Road, Gilwern, NP7 0DS on Wednesday, 25th
September, 2019 at 1.00 pm

PRESENT: County Councillors: R. Harris, S.B. Jones, P. Jordan, M. Lane,
M. Powell, J. Pratt, T. Thomas and S. Woodhouse

Abergavenny Town Council: Councillor T. Konieczny

Llanelly Community Council: Councillor G. Nelmes

Llanover Community Council: Councillor G. Thomas

OFFICERS IN ATTENDANCE:

Matthew Gatehouse Head of Policy and Governance

Richard Williams Democratic Services Officer

ALSO IN ATTENDANCE:

Mr. P. John - Team Abergavenny

Mr. H. Candler - Team Abergavenny and Llanover Community Council

Mr. N. Tatam - Abergavenny Town Council

Ms. J. Lee - Clerk, Abergavenny Town Council

APOLOGIES:

County Councillors: M. Groucutt, G. Howard, D. Jones, S. Jones and K. Williams
Councillor O. Dodd

1. Election of Chair

We elected County Councillor G. Powell as Chair.

2. Appointment of Vice-Chair

We appointed County Councillor J. Pratt as Vice-Chair.

3. Declarations of Interest

There were no declarations of interest raised.

4. Public Open Forum

The Chair invited members of the public present to put questions to the Area Committee, or to raise issues of concern:

Abergavenny in Bloom

A representative from Abergavenny Town Council informed the Area Committee that the current contractor who undertakes watering of the plants within Abergavenny Town is required to bring water from Usk, as there are no water outlets available within the town.

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of North Monmouthshire Area Committee held at Gilwern Community Centre, Common Road, Gilwern, NP7 0DS on Wednesday, 25th September, 2019 at 1.00 pm

The Head of Policy and Governance informed the Area Committee that he would liaise with the Estates Department and with Abergavenny Town Council with a view to identifying an appropriate water outlet, going forward.

5. Superfast Cymru 2 - Monmouthshire County Council Update

We received an update report regarding Superfast Cymru 2 within Monmouthshire.

In doing so, it was noted that:

- There was still poor broadband connectivity within some rural areas of the County.
- In the interim, grants are available via Welsh Government's Access Broadband Cymru Scheme for individuals to fund, or part fund, the installation costs of new broadband connections to their homes or businesses.

We resolved that the Cabinet Member be asked to provide the Area Committee with the number of people who have applied for this grant within Monmouthshire.

6. Progress report by Team Abergavenny

We received a report by Team Abergavenny on progress to date. In doing so, an update was received in respect of:

- The Public Realm and Traffic Management.
- The Town Hall.
- King Henry VIII new school.
- Local Development Plan.
- Aldi Store.
- Car Parking.
- Event Planning.
- Future Public Realm Involvement.

Having received the report, the following points were noted:

- Welsh Government has not yet agreed a solution to the bus stop required in Park Road by Tesco. Though this is a Welsh Government matter, Monmouthshire County Council's Highways Group Engineer was meeting with Welsh Government representatives. The Cabinet Member responsible for Infrastructure and Neighbourhood Services would liaise with Highways officers and the Welsh Government with a view to addressing this matter.
- Concern was expressed regarding the no left turn sign at the Baker Street end of Princes Street, as it prevents access to Frogmore Street for vehicles and, in practice, the sign is being ignored. It was noted that local views vary regarding

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of North Monmouthshire Area Committee held at Gilwern Community Centre, Common Road, Gilwern, NP7 0DS on Wednesday, 25th September, 2019 at 1.00 pm

the need for the sign. A Member of the Area Committee stated that she had asked to meet the Highways Safety Manager to discuss this matter further.

- The Licensing Department needs to ensure that it is managing the use of street space in Frogmore Street.
- Bus sizes could be an issue on the Tredegar to Abergavenny route, as the larger bus from Tredegar is changed to a smaller bus when it reaches Brynmawr, resulting in there being occasions where there is a lack of seats available after it leaves Brynmawr. It was noted that Stagecoach is waiting until the roadworks in that area have been completed before it addresses this issue.
- The re-development of the town hall is behind schedule due to a delay to the mezzanine piling. The library will have more books available and have a larger floor space. Automated bibliotheca machines will be available on both floors of the building to cater for the return of library books. Friends of Abergavenny Library has met with the developers and provided input into the development.
- The proposed Aldi store is at the pre-application stage. Abergavenny Town Council had been critical of the original design of the store and it was hoped that the developer would consider the recommendations made by the Town Council in respect of the proposed development.
- There is a problem with the traffic lights controlling the Fairfield Car Park exit. The Cabinet Member responsible for Infrastructure and Neighbourhood Services stated that she had contacted the Highways Department regarding this matter and was awaiting a response.

We resolved that an update on progress in respect of the refurbishment of the Abergavenny Hub be provided at the next Area Committee meeting.

7. Monmouthshire Well-being Plan

We received an update on the latest developments of the Well-being Plan approved by Monmouthshire Public Service Board.

Having received the report, the following points were noted:

- Concern was expressed that on average, every year 20 children leave King Henry VIII School as not being in education, employment or training and there was a need to address this matter holistically across various bodies.
- It was identified that there were youth opportunities available. However, some children could not access them due to a cost implication. There needs to be mechanisms in place to allow these children free access to the youth opportunities being provided.

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of North Monmouthshire Area Committee held at Gilwern Community Centre, Common Road, Gilwern, NP7 0DS on Wednesday, 25th September, 2019 at 1.00 pm

- More and more grandparents are providing childcare to allow both parents to work. The Youth Service should be encouraged to engage with these children and provide appropriate activities for them.
- Abergavenny does not have a youth centre within the town.
- Concern was expressed that the Brecon Beacons National Park could do more to engage with its residents regarding affordable housing provision.
- The County Council needs to ensure more affordable housing is provided within the County.
- The Local Development Plan is continuing to progress technology led solutions.
- Town Councils want to be involved in the Public Service Board (PSB) structure.

We noted the report.

8. Update by County Councillor S. Woodhouse regarding progress in respect of the Strategic Transport Group / Abergavenny Railway Station

We received a verbal update by County Councillor S. Woodhouse regarding progress in respect of the Strategic Transport Group and Abergavenny Railway Station.

In doing so, the following points were noted:

- Over the next five years, Abergavenny Railway Station will receive funding to improve accessibility providing a disability designed railway station which will also be dementia friendly.
- The Area Committee was informed that it had been suggested that the Strategic Transport Group should consider reconfiguring its meetings providing more emphasis on sub groups to deal with area issues.
- Abergavenny Town Council asked County Councillor Woodhouse to keep the Town Council updated regarding Strategic Transport Group matters.

The Area Committee asked County Councillor Woodhouse to raise the following issues at the next Strategic Transport Group meeting:

- That Network Rail provides a definitive timescale of the re-development of Abergavenny Railway Station.
- That the Strategic Transport Group considers establishing a sub group for the north of the County.
- That the dualling of the A465 be considered at future Strategic Transport Group meetings.

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of North Monmouthshire Area Committee held at Gilwern Community Centre, Common Road, Gilwern, NP7 0DS on Wednesday, 25th September, 2019 at 1.00 pm

We noted the verbal update.

9. To discuss Monmouthshire County Council's Street Trading Policy - Request by County Councillor S. Woodhouse

County Councillor S. Woodhouse informed the Area Committee that on 24th August 2019 a mobile catering unit had been operating from St John's Square which had had an effect on local businesses.

It was noted that this matter would be further discussed at the next Licensing and Regulatory Committee meeting and that the Council's Street Trading Policy would be discussed at a meeting of the Strong Communities Select Committee.

It was also noted that fighting had occurred outside the Kings Arms Public House during the Abergavenny Food Festival on 21st September 2019 and that the Licensing Department would be notified of this poor behaviour.

10. Update by North Monmouthshire Liaison Committee

We received the report by the North Monmouthshire Liaison Committee. In doing so, it was noted that:

- Abergavenny Town Council placed third in its class at the Wales in Bloom Ceremony held on 13th September 2019.
- Llanelly Community Council's community led plan was nearing approval. A copy would be available to view in due course.

11. Confirmation of the Minutes

The minutes of the meeting of the North Monmouthshire Area Committee dated 15th May 2019 were confirmed and signed by the Chair.

In doing so, it was noted that with regard to the light aircraft crash onto the A40, a report from the Air Accident Authority was awaited.

12. Monmouthshire Scrutiny Work Programme

We received and noted the Scrutiny Work Programme.

13. Forward Planner for Cabinet and Council Business

We received and noted the forward planner for Cabinet and Council business.

14. North Monmouthshire Area Committee Work Programme

We received and noted the North Monmouthshire Area Committee future work programme. In doing so, the following items were added:

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of North Monmouthshire Area Committee held at Gilwern Community Centre, Common Road, Gilwern, NP7 0DS on Wednesday, 25th September, 2019 at 1.00 pm

- To receive an update on progress regarding the redevelopment of Abergavenny Hub.
- To receive an overview of the support that Mind Monmouthshire provides for the local community.

15. Next Meeting

Wednesday 20th November 2019 at 1.00pm.

The meeting ended at 2.47 pm.

Monmouthshire's Scrutiny Forward Work Programme 2019-20

Adults Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
27 th November 2019	Gypsy and Traveller Training			
10 th December 2019 Agenda TBC	The Impact of Disabled Facilities Grant monies	Scrutiny of how the council is utilising Disabled Facilities Grants monies, developing an effective interface between housing and social care to achieve critical outcomes for service users.	Ian Bakewell	Policy Development/Performance Monitoring
	Regional Homeless Strategy Update	An annual performance review.	Stephen Griffiths Ian Bakewell	Performance Monitoring
	Adults and Children's social services performance reporting	Reporting of performance of Adults and Children's social services for 2019-20 (6 monthly)	Richard Jones Julie Boothroyd	Performance Monitoring
Workshop January 2020 TBC	Workshop with Health Board on: <ul style="list-style-type: none"> Local Hospital and health service provision Joint Working 	<u>Workshop:</u> <ul style="list-style-type: none"> Raising public awareness of new services provision 'How can we engage with communities better? What are we doing well together to deliver a healthy Wales? What aren't we doing well? 	Aneurin Bevan University Health Board	Collaborative Scrutiny
29 th January 2020	Budget Monitoring report - Month 7	Budget monitoring report for quarterly scrutiny.	Mark Howcroft	Budget Monitoring
TBC	'Pooled Budgets and Joint Working'	Request a report to provide a snapshot on how the council's scrutiny function can best hold the work to account.	ABUHB Julie Boothroyd Eve Parkinson	Performance Monitoring

Monmouthshire's Scrutiny Forward Work Programme 2019-20

Adults Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
	Mental Health Services (To be confirmed)	Scrutiny of the services provided and the aftercare arrangements and any future challenges in service delivery.	ABUHB Julie Boothroyd Eve Parkinson	Policy Development/Performance Monitoring
12 th March 2020 TBC				
30 th April 2020				

Future Agreed Work Programme Items: Dates to be determined

- ✓ Future Commissioning of Adults Services ~ linked to "Turning the World Upside Down" ~ performance service change
- ✓ Domiciliary Care
- ✓ Community Development and Well-being ~ results of most significant change ~ possible workshop
- ✓ Older Adults Inspection
- ✓ Market place for social care ~ better understanding of services, play space community staff, integrated workspace, hub services, Turning the world upside down. Housing element.
- ✓ Performance reporting (normal plus other things Homefirst)
- ✓ Annual Complaints Report for Social Services
- ✓ Empty Homes ~ Autumn 2019
- ✓ DFG and the role of housing in social care and wellbeing ~ September
- ✓ Housing register allocations policy ~ Nov/December
- ✓ Affordable housing ~ Louise Corbett
- ✓ G&T training ~ late September
- ✓ Housing Support Grant ~ replaces the supporting people grant (children and communities grant ~ Sharran Lloyd) ~ how is the money used (homeless prevention ~ difficult places) ~ homelessness ~ ;ate autumn (discussion with Sharran Lloyd)

Joint Scrutiny with Children and Young People's Select Committee:

- ✓ Mental Health Capacity Act and Learning Disabilities ~ linked to implications of the DOLS (Deprivation Liberty Safeguards) Grant

Monmouthshire's Scrutiny Forward Work Programme 2019-20

- ✓ **Safeguarding Performance Reporting and Progress of Regional Safeguarding Boards ~ Violence against Women, Domestic Abuse and Sexual Violence (Wales) Act 2015**
- ✓ **Regional Integrated Autism Service ~ now Gwent-wide**
- ✓ Regional partnership boards and integrated care fund transformation funding and impact, risk around funding

Monmouthshire's Scrutiny Forward Work Programme 2019-20

Children and Young People's Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
12 th November 2019	Safeguarding Children Performance Report	Scrutiny of the performance of safeguarding children.	Jane Rodgers Diane Corrister	Performance Monitoring
	Proposal to change the funding formula for Monmouthshire schools	To scrutinise the proposed changes to the school funding formula as part of the formal consultation process.	Nikki Wellington	Consultation/Pre-decision Scrutiny
17 th December 2019	Adults and Children's social services performance reporting	Reporting of performance of Adults and Children's social services for 2019-20 (6 monthly)	Richard Jones Julie Boothroyd	Performance Monitoring
	Progress Update on Key Stage 4	An update report.	Will Mclean	Performance Monitoring
28 th January 2020	Attainment Strategies	Discussion with Chepstow Comprehensive on their success strategies for improving the performance of pupils in receipt of free school meals. Discussion on the challenges of being a school on the periphery of the Wales.	Matthew Simms, Head teacher of Chepstow Comprehensive School	Policy Development
	Budget Monitoring report - Month 7	Budget monitoring report for quarterly scrutiny.	Mark Howcroft	Budget Monitoring
17 th March 2020				
28 th April 2020				

Future Agreed Work Programme Items:

Schools items:

- **FSM performance** ~ Chair and Vice Chair to visit Chepstow Comp to discuss and report back to CYP – Will to arrange
- **Chair's School visits** ~ Ysgol Y Ffin

Monmouthshire's Scrutiny Forward Work Programme 2019-20

- **Chepstow Comp** (implications of Wyedean)
- **Welsh Medium Education ~ Welsh Education Strategic Plan** – annual update. New school in Monmouth.
- **Additional Learning Needs** and financial pressures
- **Inclusion updates** – wellbeing/attitudes to learning/supporting the pupil voice
- **Post 16 education provision/Apprenticeships/Engagement and progression**
- **EAS Business Plan 2020-2021 and the Professional Learning Offer 2020-2021 ~ 28th January 2020**
- **Looked After Children Grant ~ schools input**
- **New Curriculum Update and Pioneer schools ~ Primary and secondary to discuss from a school's perspective ~ November 2019**
- **National Categorisation/Estyn outcomes** -Progress towards addressing recommendations

Non-education issues:

- **Support for Foster Carers** ~ Edge of Care Team and BASE. Bringing in Foster Carers
- **Engage with the Youth Forum** ~ Discuss their priorities and key concerns
- **Young Carers Strategy Update**
- **Childcare sufficiency** – annual update
- **Well-being reporting (obesity, eating disorders etc)**
- **Family Support Services ~ Young People's Mental Health Support in Schools:** Chair to liaise with Chief Officer
- **Children with Complex Needs and play provision.**

Suggestions from the Chief Officer:

- **ADL Transformation** ~ new legislation and practice early next year. Regional leads to provide and input. Readiness assessments
- **Ongoing Transformation** between health board and regional partnership boards. Intermediate Care funding and in particular, supporting wellbeing needs.
- **Inclusion in schools (primary and secondary), Behaviour policy.** CAMS support ~ early presentation.
- **Risk areas, financial position and budgetary pressures, Schools Finance Forum work**
- **2 years' delivery plan for Children's Services** ~ understanding good practice and the significant drivers on schools and social services
- **Chief Officer Annual Reports and Corporate Parenting**

Monmouthshire's Scrutiny Forward Work Programme 2019-20

Economy Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
18 th November 2019 at 5pm TBC (possibly move to 25 th)	Local Development Plan WORKSHOP 9	Economic Growth and Local Development Strategy	Mark Hand Rachel Lewis	Policy Development Workshop
19 th December 2019	Asset Management Strategy Update TBC	To review the investment strategy in line with business planning.	Deb Hill Howells Peter Davies	Performance monitoring/policy development
	Supplementary Planning Guidance on Landscape	Pre-decision scrutiny of the guidance on landscape character to inform planning decisions	Craig O'Connor/Mark Hand	Performance monitoring/policy development
20 th January 2020 at 5pm	Local Development Plan WORKSHOP TBC			
20 th January 2020	Supplementary Planning Guidance on Section 106 Agreements	Pre-decision scrutiny for the policy on calculating Section 106 developer contributions.	Mark Hand	Policy development /pre-decision scrutiny
	Local Development Plan Preferred Strategy	<ul style="list-style-type: none"> To feed back to Select Committee on the workshop outcomes. To consult on the Preferred Strategy (during consultation period) 	Mark Hand / Rachel Lewis	Policy Development
	Budget Monitoring report - Month 7	Budget monitoring report for quarterly scrutiny.	Mark Howcroft	Performance Monitoring
24 th February 2020 at 5pm	Local Development Plan WORKSHOP 12	Infrastructure 3 – broadband, utilities, EV charging	Mark Hand Rachel Lewis	Policy Development Workshop
27 th February 2020	(To be confirmed)			

Monmouthshire's Scrutiny Forward Work Programme 2019-20

23 rd March 2020 at 5pm	Local Development Plan WORKSHOP 13	Retail, A3 uses, future of High Streets	Mark Hand Rachel Lewis	Policy Development Workshop
26 th March 2020	Local Development Plan Preferred Strategy	Consideration of consultation responses.	Mark Hand / Rachel Lewis	Policy Development
27 th April 2020 at 5pm	Local Development Plan WORKSHOP 14	Review of green wedges.	Mark Hand Rachel Lewis	Policy Development Workshop
May 2020 date to be confirmed	Local Development Plan WORKSHOP 15	Site allocations (residential, employment, tourism, renewable energy).	Mark Hand Rachel Lewis	Policy Development Workshop
June 2020 date to be confirmed	Local Development Plan WORKSHOP 16	Affordable housing 2 – with viability evidence	Mark Hand Rachel Lewis	Policy Development Workshop
September 2020 date to be confirmed	Local Development Plan WORKSHOP 17	Deposit Plan Member workshop	Mark Hand Rachel Lewis	Policy Development Workshop

Future Meeting Items: Agreed Scrutiny Focus for 2018-19

- **Affordable housing, transport and the LDP**
- **Tourism and enterprise**
- **ICT in Schools** ~ scrutinise jointly with CYP Select ~ Post Evaluation Review to return. Joint scrutiny of the outcomes for young people: Implementing the technology → delivering the teaching and learning → digital attainment levels.
- Marketing Monmouthshire for Business ~ potential workshop
- **Business and Enterprise Strategy**
- **Asset Investment Strategy and progress of projects**
- **Committee Engagement with businesses.**
- **Local Development Plan Progress Update ~ July 2020**

Monmouthshire's Scrutiny Forward Work Programme 2019-20

Strong Communities Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
12 th December 2019	Rights of Way Improvement Plan	Pre-decision scrutiny on the final plan ~ following the assessment stage, there will be a formal review, preparation of a draft plan, formal consultation prior to decision.	Matthew Lewis	Pre-decision Scrutiny
	Wye Valley AONB Management Plan	Scrutiny of the draft plan prior to adoption.	Matthew Lewis	Consultation
16 th January 2020	Strategic Equality Plan	Scrutiny of the Council's performance in delivery of the Strategic Equality Plan via an annual monitoring report for (2018 – 2019)	Alan Burkitt	Performance Monitoring
	The New Strategic Equality Plan	Pre-decision scrutiny of the Council's new Strategic Equality plan prior to adoption by Council on 5 th March 2020.	Alan Burkitt	Pre-decision Scrutiny
	Budget Monitoring report - Month 7	Budget monitoring report for quarterly scrutiny.	Mark Howcroft	Budget Monitoring
12 th March 2020	Tackling Poverty	Scrutiny of the Council's Tackling Poverty Action Plan following the recent Wales Audit Office Review.	Cath Fallon Matthew Gatehouse Cabinet Member Councillor Sara Jones	Performance Monitoring
23 rd April 2020				

Future Agreed Work Programme Items: Dates to be determined

- × Street Furniture policy ~ review following concerns around bank holidays ~ Autumn 2019
- × SEP Annual Monitoring Report 9 (2019 – 2020) ~ June 2020

Monmouthshire's Scrutiny Forward Work Programme 2019-20

- × **Welsh Language Annual Monitoring Report (2019 – 2020) ~ June 2020**
- × **Annual monitoring of Public Protection in May, a half year exception report, highlighting any gaps in service delivery, to be scheduled in November of each year.**
- × **Registrars Service ~ annual monitoring in May**
- × **Air Pollution Monitoring Report ~ Multiple departments – Autumn**
- × **Social Justice Policy update**
- × **Open Space Review ~ review of open spaces and the prioritisation and management of highways ~ strategic review rather than operational.**
- × **Civil Parking Enforcement ~ members seminar in Autumn**
- × **Welsh Language Report ~ return of data**
- × **Cremations and Burials ~ 3 Members to investigate/report back. Social issues and financial.**

Emerging issues/topics to be raised with the committee before inclusion ~ some reports to be received by email for comment rather than in-depth scrutiny

The Public Service Board Select Committee has changed its terms of reference and title and a new work plan is under development.

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Cabinet, Council and Individual Cabinet Member Decisions (ICMD) Forward Plan

Monmouthshire County Council is required to publish a forward plan of all key decisions to be taken. Council and Cabinet items will only be considered for decision if they have been included on the planner no later than the month preceding the meeting, unless the item is considered urgent.

Committee / Decision Maker	Meeting date / Decision due	Subject	Purpose	Author	Date item added to the planner	Date item originally scheduled for decision
Council	14/05/2020	LDP Preferred Strategy	Endorsement of final preferred strategy	Mark Hand	19/09/19	
Cabinet	03/06/20	Budget Monitoring report - month 12 (period3) - outturn	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2019/20 financial year	Mark Howcroft	18/04/19	
Cabinet	01/04/20	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2019/20, meeting 9 held on 5th March 2020.	Dave Jarrett	18/04/19	
Council	05/03/20	Strategic Equality Plan		Alan Burkitt	26/09/19	
Council	05/03/20	Council Tax Resolution	To set budget and Council Tax	Ruth Donovan	18/04/19	
Cabinet	04/03/20	Budget Monitoring report month 10		Mark Howcroft	18/04/19	
Cabinet	04/03/20	2019/20 Education and Welsh Church Trust Funds Investment and Fund Strategies	The purpose of this report is to present to Cabinet for approval the 2019/20 Investment and Fund Strategy for Trust Funds for which the Authority acts as sole or custodian trustee for adoption and to approve the 2018/19 grant allocation to Local Authority beneficiaries of the Welsh Church Fund	Dave Jarrett	18/04/19	
Cabinet	19/02/20	Consideration of Final Revenue and Capital Budget Proposals		Peter Davies	03/10/19	

Cabinet	12/02/20	Strategic Review of Outdoor Education		Marie Bartlett	18/10/20	
Cabinet	12/02/20	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2019/20, meeting 8 held on 23rd January 2020.	Dave Jarrett	18/04/19	
Council	23/01/20	Constitution Review		Matt Phillips	14/08/19	
Council	23/01/20	Council Tax Reduction Scheme		Ruth Donovan	18/04/19	
ICMD	15/01/20	Archaeology Planning Advice	Adoption post-guidance	Mark Hand	19/09/19	
ICMD	15/01/20	SPG S106 guidance note	To clarify how S106 contributions are calculated	Mark Hand	01/05/19	
Cabinet	08/01/20	Ethical Employment code of practice - Approval Paper Draft		Scott James	08/11/19	
Cabinet	08/01/20	Rights of Way Improvement Plan (ROWIP) review/ Policy Statement - Results of statutory consultation and proposed Final Plan	To seek approval of the Review of the ROWIP and associated policies	Matt Lewis	18/07/19	
Cabinet	08/01/20	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2019/20, meeting 7 held on 5th December 2019	Dave Jarrett	18/04/19	

Cabinet	08/01/20	Budget Monitoring report - month 7 (period 2)	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2019/20 financial year.	Mark Howcroft	18/04/19	
Cabinet	08/01/20	Redundancy implications within MonLife		Marie Bartlett	07/11/20	
Cabinet	08/01/20	Homelessness Report		Deb Hill-Howells	07/11/19	
Cabinet	08/01/20	Primary School Places Reiview in Caldicot		Matthew Jones	02/10/19	
Cabinet	20/12/19	ARUP Report		Cath Fallon	07/11/19	
Cabinet	20/12/19	Draft Revenue and Capital Budget Proposals		Peter Davies	26/09/19	
Cabinet	20/12/19	Council Tax Base 2020/21 and associated matters	To agree the Council Tax Base figure for submission to the Welsh Government, together with the collection rate to be applied for 2020/21 and to make other necessary related statutory decisions	Sue Deacy/Ruth Donovan	18/04/19	
Cabinet	20/12/19	Tree management Strategy Update		Carl Touhig	16/09/19	
Cabinet	20/12/19	Green Infrastructure Strategy	To approve the Green Infrastructure Strategy	Matt Lewis	18/07/19	
Cabinet	20/12/19	Road Safety Strategy		Frances O'Brien	16/09/19	

Cabinet	20/12/19	Home to School Transport Policy		Frances O'Brien	16/09/19	
Cabinet	20/12/19	Long Term Household Recycling		Carl Touhig	29/01/19	
Cabinet	20/12/19	Statutory consultation to establish a new Welsh Medium Primary School in Monmouth		Debbie Morgan	15/08/19	
ICMD	18/12/19	Approval of leased with MHA		Ian Bakewell	06/11/19	
ICMD	18/12/19	SPG Landscape	To provide guidance on landscape character to inform planning decisions	Mark Hand/Amy Longford	02/05/19	
ICMD	18/12/19	SPG archaeology	To identify three new Archaeologically Sensitive Areas	Mark Hand/Amy Longford	01/05/19	
Council	05/12/19	Mid Term Review of the Corporate Plan		Peter Davies	26/09/19	
Council	05/12/19	Local Development Plan Preferred Strategy		Mark Hand	06/09/19	
Council	05/12/19	Constitution Review		Matt Phillips	14/08/19	
Council	05/12/19	Safeguarding - Annual Report to Council		Jane Rodgers	20/06/19	

Council	05/12/19	Proposed Development Company		Deb Hill-Howells	16/09/19	
ICMD	27/11/19	Museum Review	To seek agreement to implement a staffing restructure and new public opening hours following a review of the Museums Service	Matthew Lewis		
ICMD	27/11/19	Infill SPG		Phil Thomas	06/11/19	
ICMD	27/11/19	Structure Change - Outdorr Education Service		Ian Saunders	08/11/19	
ICMD	27/11/19	Strategic Lead for Youth Enterprise & Skills		Cath Fallon	06/11/19	
ICMD	27/11/19	New Posts within MonLife		Marie Bartlett	01/11/19	
ICMD	27/11/19	LANDSCAPE SPG		Andrew Nevill	31/10/19	
ICMD	27/11/19	Sale of land at Llanvair Discoed for use as garden land'	To seek consent to dispose of two sections of land in Llanvair Discoed to current occupiers for use as garden land'	Gareth King/Cllr P Murphy	31/10/19	
ICMD	27/11/19	Infill Development Supplementary Planning Guidance	For adoption post-consultation	Mark Hand	19/09/19	
ICMD	13/11/19	CYP staffing structure – ALN Team		Nikki Wellington		

ICMD	13/11/19	MONLIFE AMENDMENTS TO TEAM CONFIGURATIONS		Marie Bartlett		
Cabinet	06/11/19	Climate Emergency Action Plan	Deferred	Matt Gatehouse	16/09/19	
Cabinet	06/11/19	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2019/20, meeting 5 held on 19th September 2019 and meeting 6 held on 24th October 2019	Dave Jarrett	18/04/19	
Cabinet	06/11/19	Section 106 Funding – The Hill, Abergavenny		Mike Moran	20/02/19	
Cabinet	06/11/19	Caldicot Leisure Centre		Ian Saunders	16/09/19	
Cabinet	06/11/19	Economic Growth		Cath Fallon	16/09/19	
Cabinet	06/11/19	Section 106 Funding – Penperlleni		Mike Moran	20/02/19	
Cabinet	06/11/19	Croesonen S106 Off-Site Recreation Funding		Mike Moran	30/09/19	
Cabinet	06/11/19	Monmouth S106 Off-Site Recreation Funding		Mike Moran	30/09/19	

ITEM	BACKGROUND DETAIL	REPORTING ARRANGEMENTS
<p>Standard Items:</p> <p>Team Abergavenny</p> <p>Cabinet / Scrutiny Work Plans</p> <p>Strategic Transport Group</p> <p>Development of the Wellbeing Plan and Active Citizenship</p> <p>Voluntary Sector Organisations</p> <p>North Monmouthshire Liaison Committee</p>	<p>To receive an update report on progress to date. (Hugh Candler / Peter John).</p> <p>To receive the work plans.</p> <p>To receive an update on progress from County Councillor S. Woodhouse (Area Committee’s representative on the Strategic Transport Group).</p> <p>To receive an update specific to the North Monmouthshire area.</p> <p>Invite voluntary sector organisations in Abergavenny to provide the Area Committee with information on what they do.</p> <p>To receive an update by the North Monmouthshire Liaison Committee.</p>	<p>Standard agenda item</p> <p>Standard agenda item</p> <p>Standard agenda item</p> <p>Standard agenda item (22nd January 2020)</p> <p>Standard agenda item</p> <p>Standard agenda item</p>
<p>New Work Programme Items:</p> <p>Highway issues at Nevill Hall Hospital</p>	<p>Invite representatives from MCC Highways and from Aneurin Bevan University Health Board to discuss highways issues (buses blocking ambulances from accessing / departing due to inadequate highways provision).</p>	<p>20th November 2019</p>

Mind Monmouthshire	To receive overview of the support that Mind Monmouthshire provides for the local community.	20 th November 2019
Abergavenny Hub	To receive an update on progress regarding the redevelopment.	20 th November 2019
Natural Resources Wales (NRW)	Invite a representative from NRW to outline what it is doing for the North of the County due to concerns raised at the lack of NRW resources.	22 nd January 2020
Local Development Plan (LDP)	Consultation on the LDP preferred Strategy.	22 nd January 2020